

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
TUESDAY, DECEMBER 20, 2017**

SUPERVISORS PRESENT:

Kathleen Hunsicker, Vice-Chair
Edward J. Brandt
Dr. J. Richard Booth
Mark Grey

ABSENT:

Stephen Paccione, Chair

STAFF:

Craig T. McAnally, Township Manager
Jamie Worman, Assistant Township Manager
Carole Culbreth, Assistant Secretary
Steve Weisner, Finance Director

Call to Order and Pledge of Allegiance

The Vice-Chair called the meeting to order at 11:00 a.m. in the Lower Gwynedd Township Municipal Building.

Mr. McAnally stated today's Special Meeting was advertised on December 19, 2017 in the Reporter.

BUSINESS & FINANCIALS

OPEB Transfer

Mr. McAnally recommended the Board transfer \$160,000 into the Other Post Employee Benefits (OPEB) Fund from the General Fund. He stated we usually would ask for this in January, however, the transfer will help with evaluations of the Minimum Municipal Obligations (MMOs) and the Township's Moody's ratings. . Dr. Booth made a motion, seconded by Mr. Grey to approve the transfer of \$160,000 to the Other Post Employee Benefits Fund from the General Fund. The motion carried 4 - 0.

2018 Salary Chart

Mr. McAnally asked the Board to approve the 2018 Salary Chart including the Cost of Living Adjustment. Mr. Brandt made a motion, seconded by Dr. Booth to approve the 2018 Salary Chart. The motion carried 4 - 0.

Resolution No. 2017 - 30

Mr. McAnally stated State Farm Bank is requiring an additional resolution be passed before they will close out our CD. Mr. Weisner stated State Farm Bank has new rules for the close out of CD's and requires a resolution. He stated State Farm Bank renewed the old terms and we are receiving interest on the CD. Dr. Booth made a motion, seconded by Mr. Brandt to adopt Resolution No. 2017 - 30. The motion carried 4 - 0.

OTHER BUSINESS

Public Works Laborer

Mr. McAnally stated Mr. DeStefano and Mr. Reinhart interviewed a few candidates for the opening in the Public Works Department. He stated Mr. Terrence Malloy was recommended by the Public Works Director. He stated both Dr. Booth and he interviewed Mr. Malloy on December 19, 2017 and are also recommending Mr. Malloy for the Public Works Laborer position. Dr. Booth made a motion, seconded by Mr. Brandt to hire Terrence Malloy for the Public Works Laborer position in Lower Gwynedd Township. The motion carried 4 - 0.

MANAGER'S REPORT

Report from the Manager - Municipal activities, projects

Mr. McAnally explained that Betty Lou Yost, Tax Collector, asked to have her daughter, Michelle Yost, appointed as Deputy Tax Collector in 2018. He stated the previous Deputy Tax Collector (Upper Dublin's Tax Collector) did not run in the last election. Mr. McAnally stated Michelle Yost will be covered under Betty Lou Yost's bond.

Mr. McAnally stated Ms. Hunsicker and Mr. Paccione interviewed two candidates (Mr. Saullo and Mr. Hellerman) for the Park & Recreation Board. Ms. Hunsicker is recommending both candidates for the Park & Recreation Board. As Mr. Paccione was unavailable, the board asked the Township Manager to confirm Mr. Paccione's recommendation for the reorganization meeting.

SUPERVISORS/STAFF COMMENTS

Mr. Grey requested the Re-organization Meeting time be moved to 7:00 p.m. if possible.

There being no further questions or comments, the meeting was adjourned at 11:55 a.m. until the next Regular Meeting scheduled on January 2, 2018 at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth
Assistant Secretary