

## **ASSISTANT TOWNSHIP MANAGER**

Lower Gwynedd Township (Pop.10,422), Second Class Township located 15 miles north of Philadelphia with an \$8M general fund and \$26M total budget, is in search of an Assistant Township Manager with 3-5 years of progressive, municipal experience. The desired applicant must possess, at a minimum, a Bachelor's (Master's preferred) Degree in Public Administration along with thorough knowledge of the day-to-day operations of municipal government. The Assistant Township Manager will report directly to the newly appointed Township Manager. Candidate must have excellent communication skills, both oral and written, be technologically proficient and possess supervisory skills. Responsibilities include managing the Township's Information Technology Department, budget preparation, project management, grant management, amongst other duties check [www.lowergwynedd.org](http://www.lowergwynedd.org) for more detail. Salary is DOQ with a generous benefit package. Resumes to Assistant Township Manager Search, P.O. Box 625, Spring House, PA 19477 no later than February 29, 2016.