

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
TUESDAY, AUGUST 24, 2021**

SUPERVISORS PRESENT:

Mark Grey, Chairman
Danielle A. Duckett, Vice-Chair
Edward J. Brandt
Tessie McNeely

ABSENT:

Kathleen Hunsicker

STAFF:

Craig T. McAnally, Township Manager
Jamie Worman, Assistant Township Manager
Carole Culbreth, Assistant Secretary
Neil Stein, Esq., Solicitor
Paul Kenny, Police Chief
Fred Zollers, Public Works Director
Edward Brown, Township Engineer
Chad Dixson, Traffic Engineer
Chuck Wilson, Finance Director

Call to Order and Pledge of Allegiance

The Chairman called the meeting to order at 7:05 p.m. in the Lower Gwynedd Township Municipal Building and led those in attendance in the pledge of allegiance. The Chairman stated the Board of Supervisors met in an Executive Session before the meeting on a personnel and legal matter.

Announcement: Tonight's Board of Supervisors Meeting is being video recorded.

BUSINESS AND FINANCE

Receipt of Meeting Minutes: July 27, 2021

The Board of Supervisors received the July 27, 2021 meeting minutes. There were no comments. Mr. Brandt made a motion, seconded by Ms. Duckett to approve the July 27, 2021 meeting minutes. The motion passed 4 - 0.

Receipt of Invoice History, July, 2021

The Board of Supervisor received the Invoice History for July, 2021 in the amount of \$559,996.00. There were no comments. Ms. Duckett made a motion, seconded by Mr. Brandt to approve the Invoice History for July, 2021 in the amount of \$559,996.00. The motion passed 5 - 0.

Receipt of Year-to-Date Budget Report for June, 2021 and Balance Sheet

The Board of Supervisors received the Year-to-Date Budget Report for June, 2021 and Balance Sheet. There were no comments. Ms. Duckett made a motion, seconded by Mr. Brandt to approve the Year-to-Date Budget Report for June, 2021 and Balance Sheet. The motion passed 5 - 0.

BUILDING AND ZONING

Resolution No. 2021 - 14: Amendment to Approval Resolution No. 2020-15 for Foulkeways eliminating the consolidation of Parcel #39-00-11707-00-8

John Iannozzi, attorney for Foulkeways, stated Foulkeways proposes to construct four new residential buildings, which will add seven additional units to the property. Additional improvements will include paved access drives, pervious parking areas, concrete sidewalk and realignment of the existing trail. The applicant desires to amend the prior approval by withdrawing certain real property, consisting of approximately twenty (20) acres identified as the Peters Tract on the Campus Record Plan and the Parcel Consolidation Plan. This will allow Foulkeways to stay in the PA Act 319 guidelines. Mr. Brandt made a motion, seconded by Ms. Duckett to adopt Resolution No. 2021 - 14: Amendment to Approval Resolution No. 2020-15 for Foulkeways eliminating the consolidation of Parcel #39-00-11707-00-8. The motion passed 4 - 0.

LGT-BOS Gilmore Associates Proposal - PW Facility Project Strategic Analysis

The Chairman stated the Public Works Department is running out of room, and the Township asked Gilmore Associates to explore the option of constructing a new public works facility in order to consolidate their existing public works operation which are currently housed in multiple locations throughout the Township. The final strategic plan will have the capability of being incorporated as an appendix to any future Comprehensive Plan document. He stated the project timeline will be approximately 2 - 3 months, with a cost not to exceed \$23,850. Mr. Brandt stated this would make room for the Police Department to expand, and it is a positive way to move forward. Ms. Duckett made a motion, seconded by Mr. Brandt to approve Gilmore Associates Proposal for a Public Works Facility Project Strategic Analysis with a cost not to exceed \$23,850. The motion passed 4 - 0.

Penllyn Park Striping Plan & Gilmore Cost Estimate Penllyn Courts Additional Items for Penllyn Park Courts

Ms. Duckett stated the Gilmore Associates cost summary for Penllyn Park Court Resurfacing and Additional Items totals \$47,740. She stated the courts work, although not ideal. She suggested we take time to find the ideal place for pickleball, and maybe the sound barriers will not be needed. She recommends we leave the courts as is with the basketball courts for the younger residents, and revisit our needs after the results from the Park and Recreation survey are determined. Ms. Morris stated this is the first she has seen the probable cost summary. She stated the Park and Recreation Board made a recommendation to place acoustifence to help with the noise of pickleball. She stated Oxford and Penn Ambler Parks are also being looked into. Mr. Brandt asked Ms. Morris if the Park & Recreation Board want to proceed at Penllyn Park. Ms. Morris stated not for this amount of money. Ms. Schaefer asked for clarification of what was approved. Ms. Duckett stated we approved to move forward with tennis and basketball striping and include installation of the adjustable basketball nets; and tabling the striping of the pickleball courts and related items. Ms. Duckett made a motion, seconded by Ms. McNeely to table the pickleball striping and acoustifence, and approve the striping for the tennis and basketball courts and installation of two adjustable height basketball nets. The motion passed 4 - 0.

OTHER BUSINESS

Authorization to extend employment offer for New Police Officer for Lower Gwynedd PD

Chief Kenny asked for authorization to extend an employment offer to Garrett Vail as a new Police Officer for the Lower Gwynedd Police Department. He stated Garrett Vail rose above all the other applicants, and he would like to have him start tomorrow. Mr. Brandt stated he and Ms. McNeely met Garrett and were impressed. Chief Kenny thanked residents Gloria Jones and Bob Smith for their help with the many interviews. Mr. Grey thanked our outstanding police force. Mr. Brandt made a motion, seconded by Ms. Duckett to authorize the employment offer to Garrett Vail as the new Police Officer for the Lower Gwynedd Police Department. The motion passed 4 - 0. Ms. McNeely stated he would have risen to the top even if 400 applicants were interviewed.

Authorization to Advertise Mowing Contract

Mr. McAnally stated our current three-year mowing contract with a two-year option is up this season. He stated we will go to bid immediately, and present the numbers at the September 28, 2021 Board meeting. Ms. Duckett made a motion, seconded by Mr. Brandt to authorize the advertisement of the Mowing Contract. The motion passed 4 - 0.

Update by Traffic Engineer on Brookside Ave Study

Mr. Dixon stated that he received an inquiry to study traffic generated by Ambler Yards, North Spring Garden Street conditions, cut through traffic, and traffic volume data. He stated the Public Works Department and the Police Department installed equipment to collect traffic volumes. This traffic collection was monitored until mid-June. He stated the highest a.m. levels were 41 vehicles and the p.m. levels were 26 vehicles; and these numbers do not come close to PennDOT traffic guidelines. Mr. Dixon made the recommendation to set the machines out again in September and October to take into account school traffic and present another briefing. Mr. Brandt is concerned with traffic on Knight Road and children walking on Houston Road with only one crossing guard responsible for those children. Ms. Duckett is glad they are repeating the study and asked if the PennDOT threshold holds. Mr. Dixon said it does, but other circumstances can be taken into account. Ms. McNeely would like to see more interest in increasing children on buses.

PUBLIC COMMENTS

The Chairman opened the meeting for public comment for items not on the agenda. There were none.

MANAGER'S REPORT

Report from the Manager - Municipal activities, projects

Mr. McAnally stated budget preparation has started.

He stated the Budget Workshop Meeting is scheduled for October 18th at 6:00 pm.

He stated he received a *Save the Date for the MCATO 2021 Fall Convention - October 1, 2021 from 8:30 a.m. - 12 p.m. at the Crowne Plaza King of Prussia.*

He stated Township offices will be closed for Labor Day on September 6, 2021.

SUPERVISORS COMMENTS

Mr. Brandt stated it is a special evening when we add a Police Officer to our ranks, and he is thrilled we have Garrett Vail. He is pleased the Gilmore Associates proposal regarding the new Public Works Facility Project is moving forward and the changes are necessary.

Ms. McNeely stated trees on her cul-de-sac are dying.

Ms. Duckett thanked everyone for coming out and congratulate Chief Kenny for bringing in Officer Garrett Vail.

The Chairman stated the Board of Supervisors summer schedule is over, and we are back to the regular schedule of meetings held on the 2nd and 4th Tuesday of the month. He stated Township Offices are open but you must follow CDC guidelines and wear a mask. He thanked everyone for attending tonight.

There being no further questions or comments, the meeting was adjourned at 7:55 p.m. until the next Regular Meeting scheduled on September 14th at the Lower Gwynedd Township Building.

Respectfully submitted,

Carole Culbreth
Assistant Secretary