

LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS REGULAR PUBLIC MEETING

Tuesday, May 28, 2024, 7:00 p.m.



To join the meeting via Zoom:

<https://us02web.zoom.us/j/88664262746?pwd=dWxjaDN6WFo2dmxHYzFuRWordDBhdz09>

Call #: 1-646-876-9923

Meeting ID: 886 6426 2746 Passcode: 513358

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS AND PRESENTATIONS

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of real estate and potential litigation and received an educational presentation from the Solicitor.

Recognition of Leola Hubbard's induction into the PA Voter Hall of Fame

Recognition of Gwynedd Mercy Academy's Daisy Troop for installation of a free library in Oxford Park

Appreciation of the Community Response Unit's two years of success and welcome to a new addition to the CRU

PUBLIC COMMENTS

Citizen comments, concerns, questions for items not on the agenda.
Comments on agenda items will be taken when those items are discussed by the Board.

BUILDING AND ZONING

1. Presentation of 2-lot subdivision plan for 1616 Schoolhouse Lane (#24-03SUBD)
2. Discussion about Board positions on pending Zoning Hearing Board applications

GENERAL BUSINESS

1. Review Use of Reserves plan for capital projects
2. Resolution 2024-19 Authorizing submission to the PA Department of Community and Economic Development of a Watershed Restoration and Protection Program grant application for the Janssen Riparian Enhancement and Streambank Restoration project required for Lower Gwynedd's pollutant reduction plan

3. Resolution 2024-20 Authorizing submission to the PA Department of Community and Economic Development of a Flood Mitigation Program grant application for the Penllyn Neighborhood Flood Study
4. Consideration of contract with H.K. Keller to serve as auctioneer for sale of Ingersoll House
5. Consideration of change order to revise bridge foundation for the Bethlehem Pike pedestrian improvement
6. Township Engineer Report
7. Traffic Engineer Report
8. Finance Report – April 2024
9. Approval of invoice report
10. Approval of minutes – May 14, 2024

SUPERVISOR LIAISON REPORTS

Questions about Volunteer Commission Meeting Highlights

STAFF UPDATES

Updates from staff on municipal activities and projects

Northern Montgomery County Recycling Commission revision to intergovernmental agreement; Two employees respond to daytime fire call; Tree City recognition; PECO and MontCo 2040 grants

SUPERVISORS COMMENTS

Comments or questions from the Board of Supervisors

Adjournment

UPCOMING MEETING DATES*

HUMAN RELATIONS COMMISSION	THURS	07/11/2024	7:00 P.M.
BOARD OF SUPERVISORS	TUES	06/25/2024	7:00 P.M.
ENVIRONMENTAL ADVISORY COUNCIL	WED	06/12/2024	7:00 P.M.
ZONING HEARING BOARD	MON	06/17/2024	6:00 P.M.
PARKS AND RECREATION	TUES	06/18/2024	6:00 P.M.
PLANNING COMMISSION	WED	06/26/2024	7:00 P.M.

*Please check the Township website to confirm meeting dates and times.

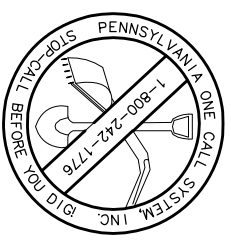


MEMORANDUM

ATTN: Board of Supervisors
DATE: Thursday, May 23, 2024
FROM: Jamie P. Worman, Assistant Township Manager
SUBJ: [1616 School House Lane Minor Subdivision \(#24-03SUB\)](#)

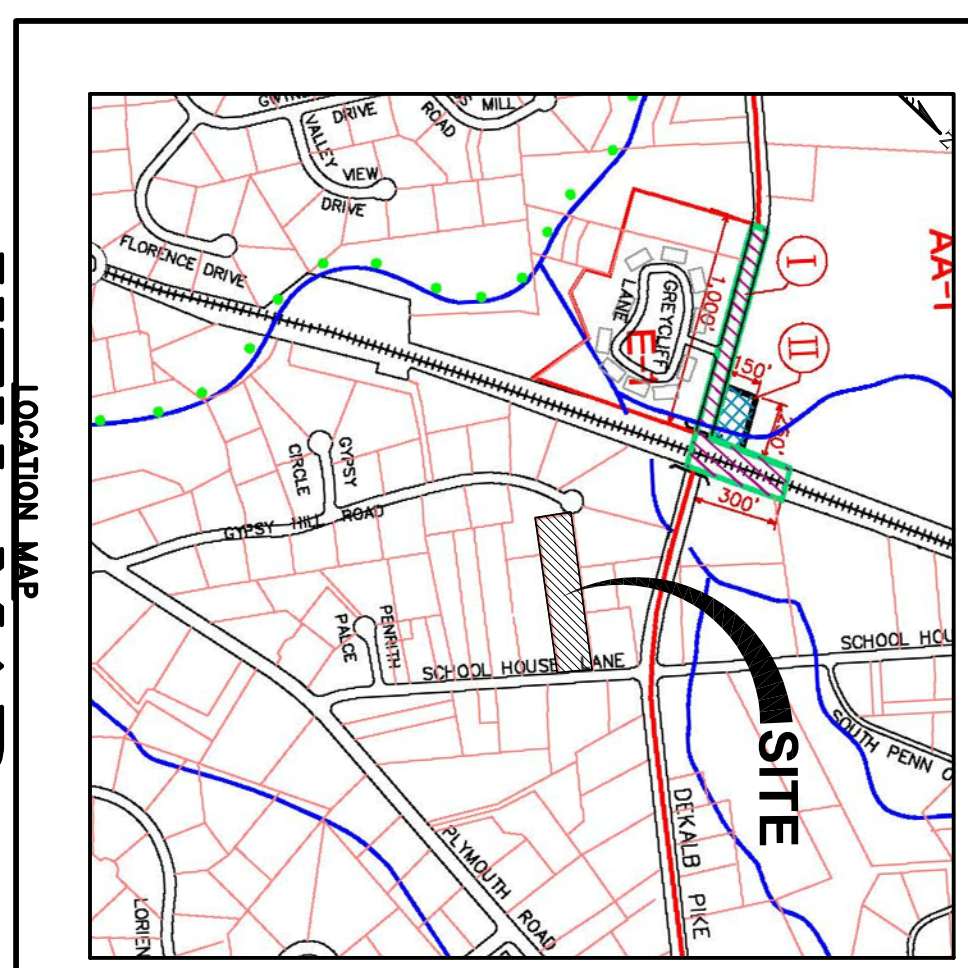
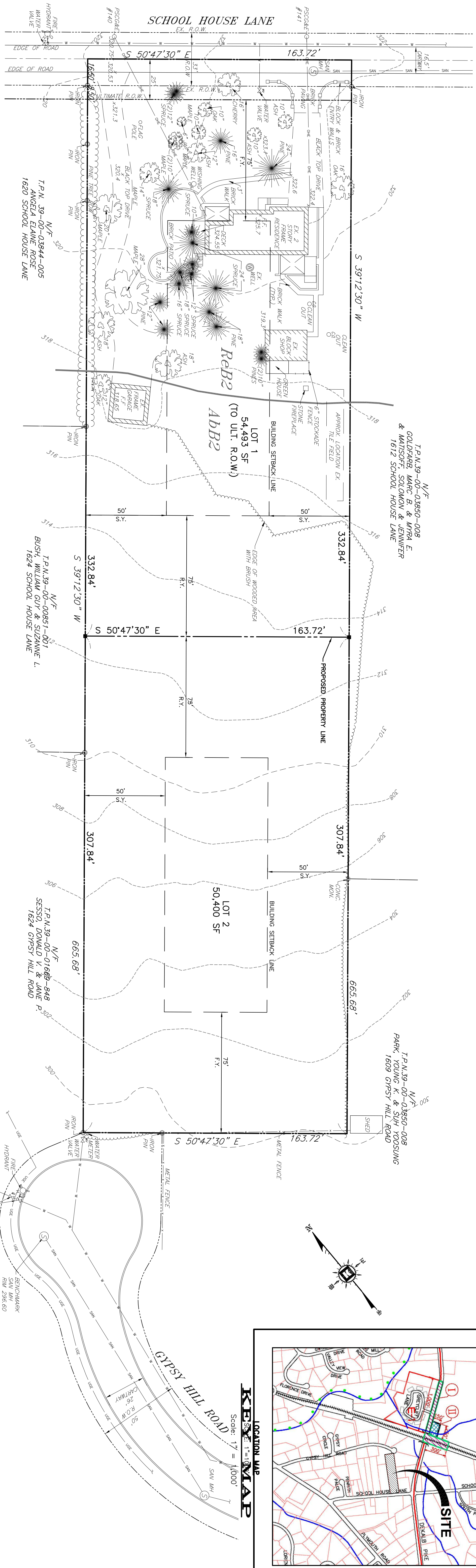
The proposed project is a minor two lot subdivision of a 2.40-acre property located at 1616 School House Lane. The existing dwelling and improvements will remain on Lot #1 and a new single-family residential lot will be created as Lot #2. Both lots will be approximately 1.2 acres in size. The newly created lot will take access off Gypsy Hill Road and the existing lot will continue access from School House Lane. A variance was granted to permit a lot width less than 200 feet. This was conditioned upon a deed restriction being recorded against the proposed property, prohibiting the construction of any residency on Lot #2, closer than 50 feet from the side property lines and to require a stormwater management design to the satisfaction of the Township Engineer. The ZHB decision was the subject of an appeal process that ultimately resulted in the original decision being upheld. The application has received all the required reviews and was recommended for approval by the Planning Commission at their meeting on March 20, 2024, with the conditions that the variances associated with this parcel be upheld and that no building permit be issued until the variances are upheld and that the developer inform any potential buyer of the risks associated with buying the property before the issue is resolved. Additional conditions included the applicant comply with the review letters, the applicant offer dedication of the right-of-way of School House Lane, the applicant submit a landscaping plan with a tree count providing a list of dead, dying, diseased, and healthy trees to the Township Engineer for review, and that a note be added to the plans that the future owner of the new parcel is subject to the Traffic Impact Fee for one trip. The applicant submitted the requested landscape plan and that was reviewed by the Township Engineer. The proposed plans, review letters, and PC minutes are attached to this memo for your review. The applicant, Jack McCord who is the equitable owner, and his attorney Christen Pionzio will be in attendance to present this subdivision and answer any questions.

If the BOS is so inclined, they could consider authorizing the Township Solicitor to prepare an approval Resolution.



BEFORE YOU DIG ANYWHERE
PENNSYLVANIA

STOP! CALL 1-800-242-1776
PA LAW REQUIRES A WARNING SIGN NOTICE
BEFORE ANY EXCAVATION OR DISTURBANCE
PENNSYLVANIA ONE CALL SYSTEM, INC.
ALL TRENCHING, SETTING AND SHAKING
SHALL BE DONE IN ACCORDANCE WITH
THE PENNSYLVANIA ONE CALL SYSTEM.



LEGEND

EXISTING	PROPOSED
PROPERTY LINE	PROPERTY LINE
ADJOINING PROPERTY LINE	ADJOINING PROPERTY LINE
IRON PIN, MOUNTED, W/AL	IRON PIN, MOUNTED, W/AL
BUILDING SETBACK LINE	BUILDING SETBACK LINE
LEGAL RIGHT-OF-WAY	LEGAL RIGHT-OF-WAY
UTILITY RIGHT-OF-WAY	UTILITY RIGHT-OF-WAY

NOTE:
ALL DEVELOPMENT ACTIVITIES, SUCH AS CLEARING, GRADING, RE-GRADING, DRIVEWAYS,
ROADS, BUILDINGS, SEPTIC SYSTEMS, RETENTION/RETENTION BASINS AND UTILITY
EASEMENTS SHALL BE LIMITED TO THE NATURAL RESOURCE PROTECTION STANDARDS AS
SPECIFIED IN THE LOWER GWYNEDD TOWNSHIP ZONING ORDINANCE AS LAST AMENDED.
THE REMAINING RESOURCES SHALL REMAIN IN ITS NATURAL CONDITION INCLUDING THE
NATURAL FOREST GROUND COVER. THIS RESTRICTION SHALL RUN WITH THE LAND AND
BE BINDING ON THE PRESENT AND ALL FUTURE OWNERS AND/OR LESSEES.

SURVEY AND ZONING NOTES:

1. T.P.N. 39-00-03847-002
ADDRESS: 1616 SCHOOL HOUSE LANE, AMBLER, PA 19002
LOWER GWYNEDD, MONTGOMERY COUNTY, PENNSYLVANIA
2. OWNER OF RECORD: FRANK A. & RITA A. DOMBROSSI
1616 SCHOOL HOUSE LANE
LOWER GWYNEDD, PENNSYLVANIA
DEED BOOK: 3682 PAGE: 440
3. APPLICANT: JACK MACCORD
1715 WEST TOWNSHIP LINE ROAD
BLUE BELL, PENNSYLVANIA 19422
4. TOTAL AREA 2.502 ACRES
CLEAR AREA 2.408 ACRES (ULTIMATE RIGHT-OF-WAY)
5. ZONING: A - RESIDENTIAL

REQUIRED	EXISTING	PROPOSED	PROPOSED
MIN. LOT AREA	40,000 SF	104,892 SF	50,400 SF
MIN. FRONT YARD	75 FT	75 FT	75 FT
MIN. SIDE YARD	50 FT	50 FT	50 FT
MIN. REAR YARD	75 FT	75 FT	75 FT
MIN. LOT WIDTH AT SETBACK	200 FT	163.72 FT	163.72 FT*
MAX. IMPERVIOUS SURF. RATIO	25%	9.16%	17.6%
MAX. BUILDING HEIGHT	45 FT	<45 FT	<45 FT

6. SOLS. FROM SOLS SURVEY OF MONTGOMERY COUNTY
#482 - REALTY SHAKY SPLIT LOTS, 38-28 SLOPES, MODERATELY ERODED
7. EXISTING FEATURES OBTAINED FROM PLAN NO. 14-39-2-47 PREPARED BY TURNER-PAUNTSKY ASSOC. INC. DATED 1/16/89;
ALONG WITH SUPPLEMENTAL FIELD SURVEY BY FIELD ENGINEERS AND SURVEYORS PERFORMED IN AUGUST 2018.
8. ALL LOCATIONS OF EXISTING UTILITIES SHOWN ON THE PLAN HAVE BEEN DEVELOPED FROM EXISTING UTILITY RECORDS AND/OR
ABOVE GROUND EXAMINATION OF THE SITE. COMPLETENESS OR ACCURACY OF LOCATION AND DEPTH OF UNDERGROUND
UTILITIES OR STRUCTURES CAN NOT BE GUARANTEED.
9. ALL BUILDINGS AND OTHER STRUCTURES LOCATED WITHIN PROPOSED LOT 1 OR OUTSIDE PROPERTY BOUNDARY ARE TO REMAIN.
10. NO CONSTRUCTION PLANNED AT THIS TIME. THE PURPOSE OF THIS PLAN IS TO SUBDIVIDE THE PARCEL INTO 2 LOTS. SITE
PLANS CONFORMING TO ALL COUNTY AND TOWNSHIP REGULATIONS WILL BE SUBMITTED AT TIME OF BUILDING PERMIT
APPLICATION.

* VARIANCE GRANTED PURSUANT TO LOWER GWYNEDD TOWNSHIP ZONING HEARING BOARD DECISION DATED SEPTEMBER 14, 2018.

OWNER'S CERTIFICATE OF TRUE OWNERSHIP AND OF INTENT:

WE, THE UNDERSIGNED, HEREBY STATE THAT WE ARE THE OWNER OF THE PROPERTY DESCRIBED
AND SHOWN ON THIS PLAN. THE PLAN WAS MADE UNDER OUR DIRECTION, AND WE
ACKNOWLEDGE THE SAME TO BE, BY ACT AND DESIRE, THE PLAN TO BE RECORDED ACCORDING
TO LAW.

DATE OF BIRTH OF SIGNER, 20 _____ BEFORE ME, THE SUBSCRIBER, A
NOTARY PUBLIC, I, ROBERT J. SNYDER, HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND
SURVEYOR IN THE COMMONWEALTH OF PENNSYLVANIA AND THAT I AM THE REGISTERED
PROFESSIONAL LAND SURVEYOR FOR THE PROPERTY DESCRIBED ON THIS PLAN. I HAVE
HEREBY SIGNED AND SUBSCRIBED TO THE PLAN AND I HAVE RECEIVED THE SIGNATURES
OF THE PROPERTY OWNERS AND I HAVE RECEIVED THE SIGNATURES OF THE REGISTERED
PROFESSIONAL LAND SURVEYOR FOR THE COMMONWEALTH OF PENNSYLVANIA AS ADOPTED
BY THE PENNSYLVANIA SOCIETY OF LAND SURVEYORS.

PLAN PREPARER/PROFESSIONAL SURVEYOR CERTIFICATION:

I, ROBERT J. SNYDER, HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND
SURVEYOR IN THE COMMONWEALTH OF PENNSYLVANIA AND THAT I AM THE REGISTERED
PROFESSIONAL LAND SURVEYOR FOR THE PROPERTY DESCRIBED ON THIS PLAN. I HAVE
HEREBY SIGNED AND SUBSCRIBED TO THE PLAN AND I HAVE RECEIVED THE SIGNATURES
OF THE PROPERTY OWNERS AND I HAVE RECEIVED THE SIGNATURES OF THE REGISTERED
PROFESSIONAL LAND SURVEYOR FOR THE COMMONWEALTH OF PENNSYLVANIA AS ADOPTED
BY THE PENNSYLVANIA SOCIETY OF LAND SURVEYORS.

CERTIFICATION OF APPROVAL BY THE TOWNSHIP ENGINEER:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY _____ P.E., THE
APPOINTED TOWNSHIP ENGINEER FOR LOWER GWYNEDD TOWNSHIP ON THIS _____ DAY OF
20 _____.

CERTIFICATION OF APPROVAL BY THE TOWNSHIP SOLICITOR:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY _____ ESQ., THE
APPOINTED TOWNSHIP SOLICITOR FOR LOWER GWYNEDD TOWNSHIP ON THIS _____ DAY OF
20 _____.

CERTIFICATION OF APPROVAL OF THE BOARD OF SUPERVISORS:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY RESOLUTION OF THE BOARD OF
TOWNSHIP SUPERVISORS OF LOWER GWYNEDD TOWNSHIP THIS _____ DAY OF
20 _____.

APPROVAL OF THE LOWER GWYNEDD TOWNSHIP PLANNING COMMISSION:
THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY THE LOWER GWYNEDD TOWNSHIP
PLANNING COMMISSION ON THIS _____ DAY OF _____ 20 _____.

APPROVAL OF THE LOWER GWYNEDD TOWNSHIP PLANNING COMMISSION:

NAME	POSITION
_____	CHAIRPERSON
_____	MEMBER
_____	MEMBER
_____	MEMBER
_____	MEMBER
_____	MEMBER
_____	MEMBER
_____	MEMBER
_____	SECRETARY

CERTIFICATION OF REVIEW BY THE MONTGOMERY COUNTY PLANNING COMMISSION:
THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS REVIEWED BY THE MONTGOMERY COUNTY
PLANNING COMMISSION ON THE _____ DAY OF _____ 20 _____.

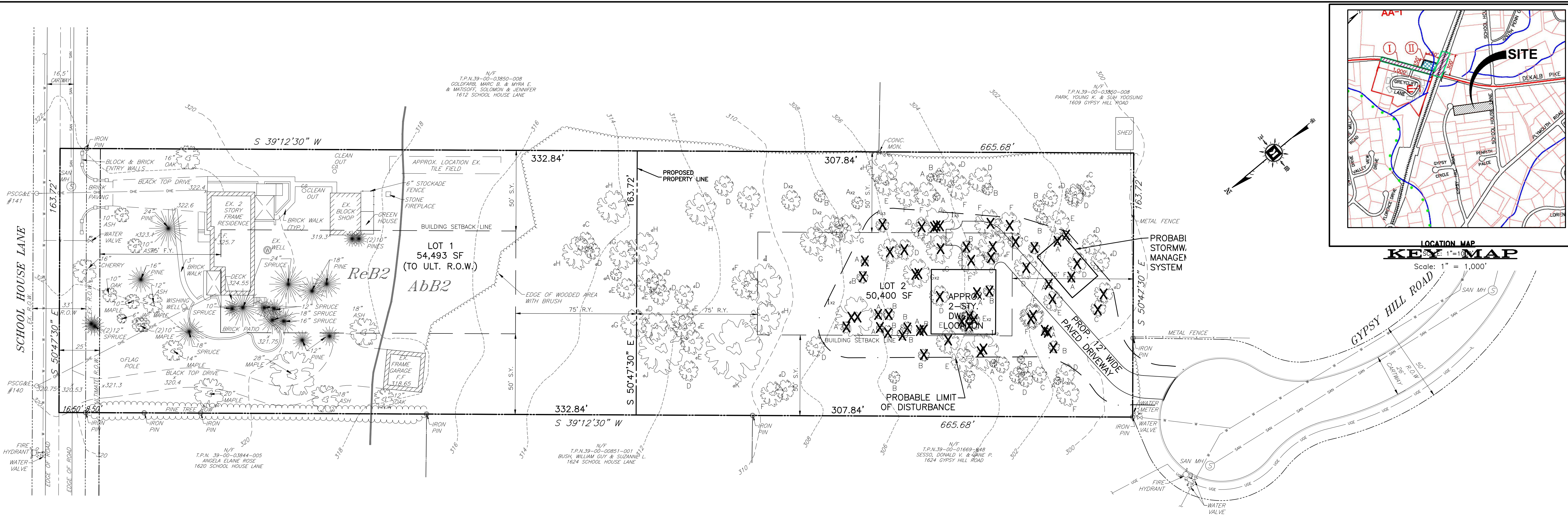


MINOR SUBDIVISION PLAN SHEET 1 OF 1

1616 SCHOOL HOUSE LANE
LOWER GWYNEDD TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA

DATE: February 12, 2024
SCALE: 1" = 30'
DRAWN BY: L.W.F.
CHECKED BY: R.J.S.
DWG. NAME: F-Subdiv.dwg
PROJECT NO.: SU2024-015

KELLY ENGINEERS CONSULTING ENGINEERS & SURVEYORS
30 LaCru Avenue, Suite 201
Glen Mills, Pennsylvania 19342
610.358.9363 fax 610.358.9376



KELLY ENGINEERS
 CONSULTING ENGINEERS & SURVEYORS
 30 LaCrue Avenue, Suite 201
 Glen Mills, Pennsylvania 19342
 610.358.8363 fax 610.358.9376

DATE	DESCRIPTION
February 12, 2024	REVISION
1" = 30'	SCALE
L.W.F.	DRAWN BY
R.J.S.	CHECKED BY
F-Subdiv.dwg	DWG. NAME
SU2024-015	PROJECT NO.
1-24-05-2024	DATE
REVISION	DESCRIPTION

LEGEND		
EXISTING	DESCRIPTION	PROPOSED
---	PROPERTY LINE	---
---	ADJOINING PROPERTY LINE	---
● (I.P.) □ (MON.) ⊙ (NAIL)	IRON PIN, MONUMENT, NAIL	● (I.P.) □ (MON.) ⊙ (NAIL)
---	BUILDING SETBACK LINE	---
---	LEGAL RIGHT-OF-WAY	---
---	ULTIMATE RIGHT-OF-WAY	---

NOTE:
 ALL DEVELOPMENT ACTIVITIES, SUCH AS CLEARING, GRADING, RE-GRADING, DRIVEWAYS, ROADS, BUILDINGS, SEPTIC SYSTEMS, RETENTION/DETENTION BASINS AND UTILITY EASEMENTS SHALL BE LIMITED TO THE NATURAL RESOURCE PROTECTION STANDARDS AS SPECIFIED IN THE LOWER GWYNEDD TOWNSHIP ZONING ORDINANCE AS LAST AMENDED. THE REMAINING RESOURCES SHALL REMAIN IN ITS NATURAL CONDITION INCLUDING THE NATURAL FOREST GROUND COVER. THIS RESTRICTION SHALL RUN WITH THE LAND AND BE BINDING ON THE PRESENT AND ALL FUTURE OWNERS AND/OR LESSEES.

BELOW IS A TABULATION OF TREES THAT WOULD BE REMOVED WITH CONCEPTUAL LAYOUT SHOWN.

LABEL	TREE SIZE (INCHES DIA.)	LIVE	DEAD/DYING (SEE NOTE BELOW)	TO BE REMOVED
A	6"	22	1	15
B	8"	17	-	10
C	10"	7	2	3
D	12"	17	12	6 (+ 2 d)
E	15"	9	5	5
F	16"	11	2	4 (+ 1 d)
G	18"	4	3	1 (+ 1 d)
H	20"	2	5	---
I	24"	7	1	---
J	30"	-	1	---
K	36"	-	1	---
TOTAL		96	34	48

NOTE:
 * "Q" ON PLAN INDICATES THE SIZE AND THAT ITS A DEAD OR DYING TREE
 * "Q#" ON PLAN INDICATES THE SIZE AND NUMBER OF TREES AT THAT LOCATION

BEFORE YOU DIG ANYWHERE

STOP! CALL 1-800-242-1776 (TOLL FREE)

PA LAW REQUIRES 3 WORKING DAYS NOTICE FOR CONSTRUCTION PHASE AND 10 WORKING DAYS NOTICE IN DESIGN STAGE PENNSYLVANIA ONE CALL SYSTEM, INC.

ALL TRENCHING, SHEETING AND SHORING SHALL BE IN STRICT ACCORDANCE WITH OSHA STANDARDS.

- SURVEY AND ZONING NOTES:**
- T.P.N. 39-00-03847-002
 ADDRESS: 1616 SCHOOL HOUSE LANE, AMBLER, PA 19002
 LOWER GWYNEDD, MONTGOMERY COUNTY, PENNSYLVANIA
 - OWNER OF RECORD: FRANK A. & RITA A. DOMBROSKI
 1616 SCHOOL HOUSE LANE
 LOWER GWYNEDD, PENNSYLVANIA
 DEED BOOK: 3662 PAGE: 440
 - APPLICANT: JACK MACCORD
 1715 WEST TOWNSHIP LINE ROAD
 BLUE BELL, PENNSYLVANIA 19422
 - TOTAL AREA: 2.502 ACRES
 CLEAR AREA: 2.408 ACRES (ULTIMATE RIGHT-OF-WAY)
 - ZONING: A - RESIDENTIAL

	REQUIRED	EXISTING LOT 1	PROPOSED LOT 1	PROPOSED LOT 2
MIN. LOT AREA	40,000 SF	104,892 SF	54,493 SF	50,400 SF
MIN. FRONT YARD	75 FT	75 FT	75 FT	75 FT
MIN. SIDE YARD	50 FT	50 FT	50 FT	50 FT
MIN. REAR YARD	75 FT	75 FT	75 FT	75 FT
MIN. LOT WIDTH AT SETBACK	200 FT	163.72 FT	163.72 FT	163.72 FT*
MAX IMPERVIOUS SURF. RATIO	25%	9.16%	17.6%	12.3%
MAX. BUILDING HEIGHT	45 FT	<45 FT	<45 FT	<45 FT

- * VARIANCE GRANTED PURSUANT TO LOWER GWYNEDD TOWNSHIP ZONING HEARING BOARD DECISION DATED SEPTEMBER 14, 2018.
- SOILS: FROM SOILS SURVEY OF MONTGOMERY COUNTY
 Rb2 - REALVILLE SHALY SILT LOAM, 3%-8% SLOPES, MODERATELY ERODED
 Ab2 - ABBOTTSTOWN SILT LOAM, 3%-8% SLOPES, MODERATELY ERODED
 - EXISTING FEATURES OBTAINED FROM PLAN NO. M-39-2-37 PREPARED BY TURNER-PAHUTSKI ASSOC. INC. DATED 1/16/89; ALONG WITH SUPPLEMENTAL FIELD SURVEY BY KELLY ENGINEERS AND SURVEYORS PERFORMED IN AUGUST 2018.
 - ALL LOCATIONS OF EXISTING UTILITIES SHOWN ON THE PLAN HAVE BEEN DEVELOPED FROM EXISTING UTILITY RECORDS AND/OR ABOVE GROUND EXAMINATION OF THE SITE. COMPLETENESS OR ACCURACY OF LOCATION AND DEPTH OF UNDERGROUND UTILITIES OR STRUCTURES CAN NOT BE GUARANTEED.
 - ALL BUILDINGS AND OTHER STRUCTURES LOCATED WITHIN PROPOSED LOT 1 OR OUTSIDE PROPERTY BOUNDARY ARE TO REMAIN.
 - NO CONSTRUCTION PLANNED AT THIS TIME. THE PURPOSE OF THIS PLAN IS TO SUBDIVIDE THE PARCEL INTO 2 LOTS. SITE PLANS CONFORMING TO ALL COUNTY AND TOWNSHIP REGULATIONS WILL BE SUBMITTED AT TIME OF BUILDING PERMIT APPLICATION.
 - CONCEPTUAL LAYOUT FOR PROPOSED DWELLING, DRIVEWAY AND STORMWATER MANAGEMENT SYSTEM ARE SHOWN TO DETERMINE APPROXIMATE LIMIT OF GRADING AND CLEARING OF PROPOSED LOT #2.
 - TREE ANALYSIS PERFORMED BY ARBORIST FROM "SHADES OF GREEN, INC."

OWNER'S CERTIFICATE OF TRUE OWNERSHIP AND OF INTENT:

WE, THE UNDERSIGNED, HEREBY STATE THAT WE ARE THE OWNER OF THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAN. THE PLAN WAS MADE UNDER OUR DIRECTION, AND WE ACKNOWLEDGE THE SAME TO BE, BY ACT AND DESIRE, THE PLAN TO BE RECORDED ACCORDING TO LAW.

ATTEST:
 COMMONWEALTH OF PENNSYLVANIA
 COUNTY OF MONTGOMERY

ON THIS _____ DAY OF _____, 20____, BEFORE ME THE SUBSCRIBER, A NOTARY PUBLIC OF THE COMMONWEALTH OF PENNSYLVANIA, PERSONALLY APPEARED _____ WHO ACKNOWLEDGED THIS PLAN TO BE THE OFFICIAL PLAN OF LOTS AND PROPERTY SHOWN THERETO SITUATED IN THE TOWNSHIP OF LOWER GWYNEDD, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA, AND DESIRED THAT THIS PLAN BE RECORDED ACCORDING TO LAW.

WITNESS MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC (SEAL)
 MY COMMISSION EXPIRES _____, 20____.

PLAN PREPARER/PROFESSIONAL SURVEYOR CERTIFICATION:

I, ROBERT J. SNYDER, HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF PENNSYLVANIA, AND THAT THE INFORMATION SHOWN HEREON HAS BEEN PREPARED UNDER MY SUPERVISION AND THE SURVEY FOR THIS PLAN WAS PERFORMED IN ACCORDANCE WITH THE LATEST MINIMUM STANDARDS CONTAINED IN THE MANUAL OF PRACTICE FOR PROFESSIONAL LAND SURVEYORS IN THE COMMONWEALTH OF PENNSYLVANIA AS ADOPTED BY THE PENNSYLVANIA SOCIETY OF LAND SURVEYORS.

DATE: ROBERT J. SNYDER, P.L.S. PLS #SU-38747-E

CERTIFICATION OF APPROVAL BY THE TOWNSHIP ENGINEER:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY _____, P.E., THE APPOINTED TOWNSHIP ENGINEER FOR LOWER GWYNEDD TOWNSHIP ON THIS _____ DAY OF _____, 20____.

TOWNSHIP ENGINEER

CERTIFICATION OF APPROVAL BY THE TOWNSHIP SOLICITOR:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY _____, ESQ., THE APPOINTED TOWNSHIP SOLICITOR FOR LOWER GWYNEDD TOWNSHIP ON THIS _____ DAY OF _____, 20____.

TOWNSHIP SOLICITOR

CERTIFICATION OF RECORDING:

THIS MINOR SUBDIVISION PLAN WAS RECORDED IN THE OFFICE OF RECORDER OF DEEDS FOR MONTGOMERY COUNTY, AT NORRISTOWN, PENNSYLVANIA, THIS _____ DAY OF _____, 20____.

BY: _____
 RECORDER OF DEEDS

CERTIFICATION OF APPROVAL OF THE BOARD OF SUPERVISORS:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY RESOLUTION OF THE BOARD OF TOWNSHIP SUPERVISORS OF LOWER GWYNEDD TOWNSHIP THIS _____ DAY OF _____, 20____.

CHAIRPERSON _____

MEMBER _____

MEMBER _____

TOWNSHIP SECRETARY _____

APPROVAL OF THE LOWER GWYNEDD TOWNSHIP PLANNING COMMISSION:

THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS APPROVED BY THE LOWER GWYNEDD TOWNSHIP PLANNING COMMISSION ON THIS _____ DAY OF _____, 20____.

ATTEST:

CHAIRPERSON _____

MEMBER _____

MEMBER _____

MEMBER _____

MEMBER _____

MEMBER _____

MEMBER _____

MEMBER _____

MEMBER _____

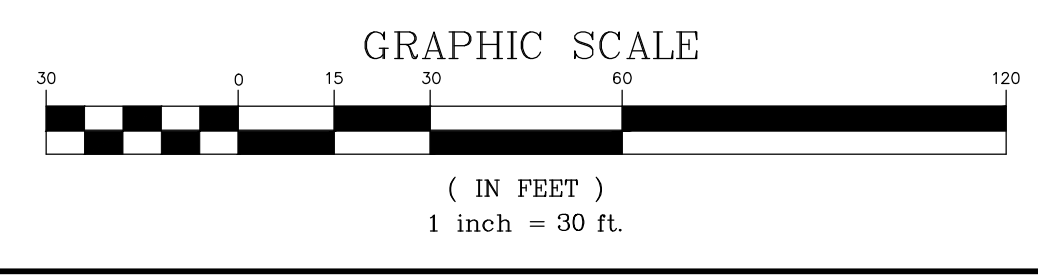
SECRETARY _____

CERTIFICATION OF REVIEW BY THE MONTGOMERY COUNTY PLANNING COMMISSION:

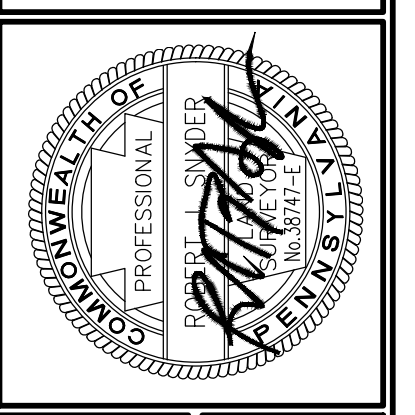
THIS SUBDIVISION LAND DEVELOPMENT PLAN WAS REVIEWED BY THE MONTGOMERY COUNTY PLANNING COMMISSION ON THE _____ DAY OF _____, 20____.

CHAIRPERSON _____

DIRECTOR _____



1616 SCHOOL HOUSE LANE
 LOWER GWYNEDD TOWNSHIP
 MONTGOMERY COUNTY, PENNSYLVANIA



MINOR SUBDIVISION PLAN

This document and all information and work product represented by, and prepared for, this plan were prepared by Kelly Engineers & Surveyors, Inc. (KES) and its employees. The information contained herein is the property of KES and its employees. It is to be used only for the purpose and project for which it was prepared and for which it was intended. It is not to be used for any other purpose without the written permission of James C. Kelly & Associates, Inc.

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SHEET 1
 of 1



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

May 23, 2024

File No. 24-00217

Mimi Gleason, Township Manager
Lower Gwynedd Township
1130 N Bethlehem Pike
P.O. Box 625
Spring House, PA 19477

Reference: 1616 School House Lane (TMP #39-00-03847-00-2)
Minor Subdivision Plan
Supplemental Landscaping Review

Dear Ms. Gleason:

Pursuant to your request, Gilmore & Associates, Inc. performed a review of the revised submission for the above referenced project, dated February 12, 2024, last revised April 19, 2024, as prepared by Kelly Engineers. Please note that this review is a supplemental review to evaluate the tree removal and replacement as referenced in our previous review letter, dated March 13, 2024.

The revised plans show conceptual locations of the improvements on Lot 2, including the driveway, house and potential location for stormwater management controls. In addition, the plans show the proposed tree removal on Lot 2 to construct the conceptual improvements. We note that it appears that the plans show an appropriate amount tree removal to facilitate these proposed improvements. No proposed landscaping is shown on the plans at this time.

Upon review, we note that the applicant has requested the following waivers from the Lower Gwynedd Subdivision and Land Development Ordinance, specifically related to the required landscaping:

1. §1230.42(a)(1) – The applicant has requested a waiver from providing the required street trees shall be at a frequency of at least two shade trees per 40 feet of street length.
2. §1230.42(b) – The applicant has requested a waiver from providing the required three (3) shade trees per dwelling.

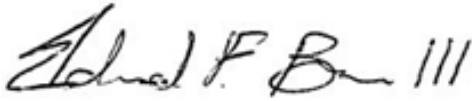
Additionally, we offer the following comments with respect to the tree removal and replacement evaluation on Proposed Lot 2.

3. §1230.41(i) – Any trees, greater than six-inches (6"), to be removed as part of subdivision or land development, shall be replaced at a 1 to 1 caliper inch ratio. We note that the plans show the removal of 405 caliper inches. As such, the proposed caliper inch removal equates to 135 three-inch trees required to be replaced. The plans do not currently show the proposed replacement trees. If the applicant cannot replace the required trees on-site then the waiver request letter shall be revised to accurately portray the requested waiver. Additionally, the Board of Supervisors may discuss whether a fee-in-lieu is appropriate for the required replacement of trees.
4. §1230.43 - In accordance with Lower Gwynedd Township Ordinance No. 496, at least 75% of the plantings proposed as part of a subdivision and land development shall be native. A planting plan shall be provided at the time of the building permit plan and shall denote species which are native, so that compliance with this Ordinance can be demonstrated.

65 East Butler Avenue | Suite 100 | New Britain, PA 18901 | Phone: 215-345-4330 | Fax: 215-345-8606

Should you have any questions, please feel free to contact our office.

Sincerely,

A handwritten signature in black ink that reads "Edward P. Brown III". The signature is written in a cursive style with a large initial 'E' and 'B'.

Edward Brown, P.E.
Project Manager
Gilmore & Associates, Inc.

EB/sl

cc: Jamie Worman, Assistant Township Manager
Patty Sexton-Furber, Building Codes Administrator
Neil A. Stein, Esq., Kaplin Stewart
Robert Snyder, P.E., Kelly Engineers
James Hersh, P.E., Senior Project Manager, Gilmore & Associates, Inc.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

March 13, 2024

File No. 24-00217

Mimi Gleason, Township Manager
Lower Gwynedd Township
1130 N Bethlehem Pike
P.O. Box 625
Spring House, PA 19477

Reference: 1616 School House Lane
TMP #39-00-03847-00-2
Minor Subdivision Plan

Dear Ms. Gleason:

Pursuant to your request, Gilmore & Associates, Inc. performed a review of the Minor Subdivision submission for the above-referenced project. Upon review we offer the following comments for consideration by the Lower Gwynedd Township Board of Supervisors:

I. Submission

- A. Preliminary/Final Minor Subdivision Plans, consisting of one (1) sheet, dated February 12, 2024, prepared by Kelly Engineers for 1616 Schoolhouse Lane.

II. Project Description

The subject tract (TMP# 39-00-03847-00-2), located in the A Residential Zoning District, includes a two (2) story dwelling with a detached garage, and two paved driveways providing access to both buildings. The remainder of the tract is comprised of lawn and woodland areas. The gross area of the tract is approximately 2.40 acres. The property is accessed from School House Lane.

This project proposes the subdivision of the existing lot into two (2) individual lots. Each lot will be roughly 1.2 acres in size. It is unclear if the proposed lot will be accessed from School House Lane or Gypsy Hill Road. At the time of building permit application, the Applicant will be required to submit fully engineered plot plans containing on-site stormwater designs which comply with all applicable Lower Gwynedd Township Ordinances.

III. Review Comments

A. Zoning Ordinance

The following zoning variances have been granted at the September 13, 2018 Zoning Heard Board Meeting with conditions:

1. A variance was granted from ordinance section §1257.03(b), to permit a lot width of 163.72 feet for the proposed Lot 2, in lieu of the required 200 feet, conditioned upon the deed restriction be recorded against the proposed property, prohibiting the construction of any residency on Lot 2, closer than 50 feet from the side property lines and to require a stormwater management design to the satisfaction of the Township Engineer.

We note the following comments related to the Lower Gwynedd Township Zoning Ordinance.

1. §1257.03(a) – We note that the plans indicate that the proposed lots will meet the minimum lot area of 40,000 square feet, which is allowable if both lots are connected to public water and sewer. However, it appears that Lot 1 is not connected to public utilities. The connection to public water and sewer will be a condition of approval and shall occur prior to the Recording of the plans.

B. Subdivision and Land Development Ordinance

We offer the following comments with respect to the current Lower Gwynedd Township Subdivision and Land Development Ordinance:

1. §1230.09 – The Township Board of Supervisors may grant a waiver of the requirements of one or more provisions of this ordinance provided the Applicant proves undue hardship. All waivers shall be formally requested from the Township and shall be in writing and shall accompany and be part of the application for development. The Record Plan should list the waivers, applicable section numbers, and the date granted as applicable, including any conditions.
2. §1230.23 – The Applicant is responsible for all required approvals, permits, etc. (e.g., Montgomery County Conservation District, Fire Marshal, PADEP, etc.).
3. §1230.24 – The Applicant shall address the following general plan issues:
 - a. The Applicant shall clarify whether the proposed lot will have a flag access from School House Lane or will access from Gypsy Hill Road. Additionally, the plans shall conceptually show the proposed house, utility connections and potential location of stormwater management facilities.
 - b. The Zoning table on the plans shall be revised to note any existing non-conformities related to the existing and proposed lots, including but not limited to front and side yard setbacks on Lot 1.
 - c. The signature blocks for the Township Board of Supervisors and Township Planning Commission shall be revised to only include signature lines for the Board Chair, including the Township Manager, and the Commission Chair.
4. §1230.24.B – The proposed plan is labeled as a Minor Subdivision plan, however, the ordinance requires that the existing lot of a minor subdivision shall have sufficient frontage on an existing, improved public street to satisfy the applicable Township requirements for lot frontage and access to a public street for both proposed lots. We note that the existing property does not have the required lot width to satisfy this section of the ordinance. Although the Applicant has received a variance for minimum lot width at the Lower Gwynedd Zoning Hearing Board, a waiver from the Subdivision and Land Development Ordinance will also be required, or the application will require standard preliminary plan submission in place of a minor plan.
5. §1230.26(c) – At the time of the building permit submission, the stormwater ownership and maintenance statement as required by this section shall be added to the plans.
6. §1230.30 – Legal descriptions shall be provided to our office for review and approval for each of the two new lots and any future easements.
7. §1230.33 – At the time of the building permit, the Applicant shall include a full erosion and sediment control plan for the proposed dwelling. Additionally, a note shall be added to the plans stating that the Applicant will be required to obtain an NPDES permit from the Montgomery County Conservation District for Lot 2 in the event that proposed disturbance is greater than 1 acre. The Township should be copied on all future correspondence with the Conservation District.
8. §1230.37 (c), (d) & (e) – The applicant will be required to provide additional cartway width and right-of-way shall be offered for dedication on School House Lane.

9. §1230.41(i) – Any trees, greater than six-inches (6”), to be removed as part of subdivision or land development, shall be replaced at a 1 to 1 caliper inch ratio. We note that the plans do not show any tree removal at this time, however, aerial images appear to show that the proposed building area on Lot 2 is completely wooded. The applicant shall identify the trees to be removed, so that an accurate tree replacement count can be quantified.
10. §1230.42(a)(1) – Street trees shall be provided for all subdivisions at a frequency of at least two shade trees per 40 feet of street length. The plans shall be revised to show the proposed street tree locations.
11. §1230.42(b) – The Applicant is required to plant three (3) shade trees per dwelling. If the Applicant intends to wait until such time as the application for the building permit plans, then the deferral from this section of the ordinance shall be added to the record plan.
12. §1230.43 - In accordance with Lower Gwynedd Township Ordinance No. 496, at least 75% of the plantings proposed as part of a subdivision and land development shall be native. A planting plan shall be provided at the time of the building permit plan and shall denote species which are native, so that compliance with this Ordinance can be demonstrated.
13. §1230.45(a) §1230.60(a) – Pedestrian trails are required in all subdivisions and land developments in locations as determined by the Board of Supervisors. In addition, sidewalks shall be provided along both sides of existing and new streets. We defer to the Board of Supervisors to determine whether trails and/or sidewalks are warranted, or a waiver would be required.
14. §1230.48(b) – It is the intention of Lower Gwynedd Township to protect and preserve natural resources in the Township. In all zoning districts, no more than 75% of woodland areas shall be altered. The plans shall be revised to provide a natural resource protection table to indicate the proposed disturbance of the existing woodlands.
15. §1230.53(a)(1) – All applicants for residential subdivision approval for 10 or fewer single-family residential lots shall, concurrent with the submission of a final plan of subdivision, submit and tender to the Township a fixed park and recreation area fee of \$1,000 for each of the proposed dwelling units.
16. §1230.58 – The applicant is required to install street lights on School House Lane and Gypsy Hill Road at locations determined at the Board of Supervisors. We defer to the Board of Supervisors to determine whether street lights are warranted for this project.
17. §1230.61(a) – Curbs shall be provided along both sides of all existing and proposed streets, or a waiver would be required.
18. §1230.62 – The Applicant shall obtain a “will serve” letter from the water supplier for the new lot. A copy of the letter shall be provided to the Township. Additionally, the plans shall be submitted to the water supplier for review/approval.
19. §1230.63(c) – The Applicant shall submit the necessary PADEP Planning Module application to the Township for review. Additionally, the Applicant will be required to enter into a construction and tapping agreement with the Township for the proposed sanitary connection(s). The document will be prepared by the Township Sewer Solicitor and should be executed prior to the start of construction of the new dwelling.
20. §1236.12(a) – Fees for residential development. The applicant for any new residential subdivision or land development shall be required to pay a recreation impact fee of \$500 per new dwelling unit.

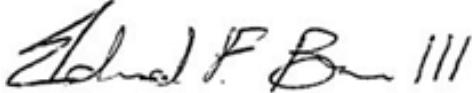
C. Stormwater Management Ordinance

We offer the following comments with respect to the current Lower Gwynedd Township Stormwater Management Ordinance:

1. §1241.106 – At the time of the building permit application for Lot 2, the Applicant will be required to provide all applicable stormwater management controls in accordance with the Lower Gwynedd Township Stormwater Management Ordinance, including but not limited to, peak rate control, water quality volume and groundwater recharge. A note shall be added to the Record Plans.
2. §1241.704 – At the time of the building permit for Lot 2, the Applicant will be required to enter into a Stormwater Ownership & Maintenance Agreement with the Township for the proposed on-site stormwater improvements. The document will be prepared by the Township Solicitor and should be executed prior to issuance of a building permit. A note stating this requirement shall be added to the Record Plan.
3. In accordance with Lower Gwynedd Township Resolution 2005-16, the Applicant is required to pay a Stormwater Management Facility fee in the amount of \$500 per 1000 cubic feet of storage volume within the proposed BMP's. This fee will be calculated upon submission of the building permit plans containing the proposed stormwater measures. A note stating this requirement is to be added to the plans.

Should you have any questions, please feel free to contact our office.

Sincerely,



Edward Brown, P.E.
Project Manager
Gilmore & Associates, Inc.

EB/sl

cc: Jamie Worman, Assistant Township Manager
Patty Sexton-Furber, Building Codes Administrator
Neil A. Stein, Esq., Kaplin Stewart
Robert Snyder, P.E., Kelly Engineers
James Hersh, P.E., Senior Project Manager, Gilmore & Associates, Inc.

1616 School House Lane Subdivision

alcomlyjr8@gmail.com <alcomlyjr8@gmail.com>

Mon 3/18/2024 3:36 PM

To:Patty furber <pfurber@lowergwynedd.org>

Cc:Mimi Gleason <mgleason@lowergwynedd.org>

I have reviewed the Minor Subdivision Plan prepared by Kelly Engineers dated February 12, 2024. My comments are as follows:

- This property must be given an address on Gypsy Hill Road that is consistent with the township address grid at that location.
- Any access features to the site—should they be necessary (i.e. culverts, driveway bridging elements), shall be designed to accommodate PENN DOT highway loading). The topography does not immediately indicate the need for any such feature, but the approval should be conditioned regardless.
- No gates or impediments to site access without submitting for and receiving acceptance for same for clearances.

Otherwise, I have no other comments.

Al Comly
Fire Marshal, Lower Gwynedd Township

**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

JAMILA H. WINDER, CHAIR
NEIL K. MAKHIJA, VICE CHAIR
THOMAS DIBELLO, COMMISSIONER

WWW.MONTGOMERYCOUNTYPA.GOV



**MONTGOMERY COUNTY
PLANNING COMMISSION**

MONTGOMERY COUNTY • PO Box 311
NORRISTOWN, PA 19404-0311

610-278-3722
PLANNING@MONTGOMERYCOUNTYPA.GOV

SCOTT FRANCE, AICP
EXECUTIVE DIRECTOR

February 27, 2024

Ms. Jamie Worman, Assistant Township Manager
Lower Gwynedd Township
1130 North Bethlehem Pike
Post Office Box 625
Spring House, Pennsylvania 19477

Re: MCPC # 24-0040-001
Plan Name: 1616 School House Lane
(1 lot comprising approximately 2.40 acres)
Situates: School House Lane (cross street: DeKalb Pike)
Lower Gwynedd Township

Dear Ms. Worman:

We have reviewed the above-referenced subdivision and land development in accordance with Section 502 of Act 247, "The Pennsylvania Municipalities Planning Code," as you requested on February 16, 2024. We forward this letter as a report of our review.

BACKGROUND

The applicant, Jack MacCord, is proposing a residential subdivision to subdivide one parcel into two lots. The property is located in the A Residential Zoning District. The subdivision would create a Proposed Lot 1 that would be 54,493 square feet and a Proposed Lot 2 that would be 50,400 square feet, both of which meet the minimum lot area of 40,000 square feet of the A Residential District (§ 1257.04).

The property currently contains a two-story residence, driveway, garage, and other accessory structures, which would all remain. The existing structures are existing nonconformities as they are located outside of the building setback lines.

The front portion of the property (Proposed Lot 1) fronts onto and currently has driveway access from School House Lane. The rear portion of the property (Proposed Lot 2) also has frontage on Gypsy Hill Road, but that portion of the property is heavily wooded and does not currently have vehicular access. In the case of the proposed subdivision, the Proposed Lot 2 would therefore be accessed from Gypsy Hill Road. No land development plans were submitted with the proposed subdivision plans.



COMPREHENSIVE PLAN COMPLIANCE

The proposal is generally consistent with the county's comprehensive plan, *MONTCO 2040: A Shared Vision*, which shows the area as being located in the "Suburban Residential" future land use areas. Suburban Residential areas consist primarily of single family detached homes. Residential development should match the character and type of housing found in the immediate neighborhood, and environmentally sensitive land should be preserved.

RECOMMENDATION

The Montgomery County Planning Commission (MCPC) generally supports the applicant's proposal, however, in the course of our review we have identified the following issue that the applicant and township may wish to consider prior to final plan approval. Our comments are as follows:

REVIEW COMMENTS

POTENTIAL DEVELOPMENT

The proposed subdivision would result in two lots that meet the zoning requirements of the A-Residential District. We generally support the subdivision of large lots to create opportunities for residential infill development, which helps to fill a housing need. In addition, infill development is a more sustainable option than constructing new buildings in an undeveloped area, which requires intensive infrastructure construction and costs. While there is no development proposed at this time, we wish to provide the following comments in anticipation of future development.

- A. Natural Features. The portion of the property that would be subdivided as Lot 2 is currently wooded. While we support infill development in already developed communities, we also encourage the preservation of existing trees and other natural features to the greatest extent possible. At the very least, leaving the wooded areas somewhat intact would buffer the property from the pool and tennis court in adjoining yards.

CONCLUSION

We wish to reiterate that MCPC generally supports the applicant's proposal but we believe that our suggested revisions will better achieve Lower Gwynedd's planning objectives for low-density residential development.

Please note that the review comments and recommendations contained in this report are advisory to the municipality and final disposition for the approval of any proposal will be made by the municipality.

Should the governing body approve a final plat of this proposal, the applicant must present the plan to our office for seal and signature prior to recording with the Recorder of Deeds office. A paper copy bearing the municipal seal and signature of approval must be supplied for our files. Please print the assigned MCPC number (24-0040-001) on any plans submitted for final recording.

Sincerely,

A handwritten signature in black ink, appearing to read "Claire Warner". The signature is fluid and cursive, written in a professional style.

Claire Warner, Senior Community Planner

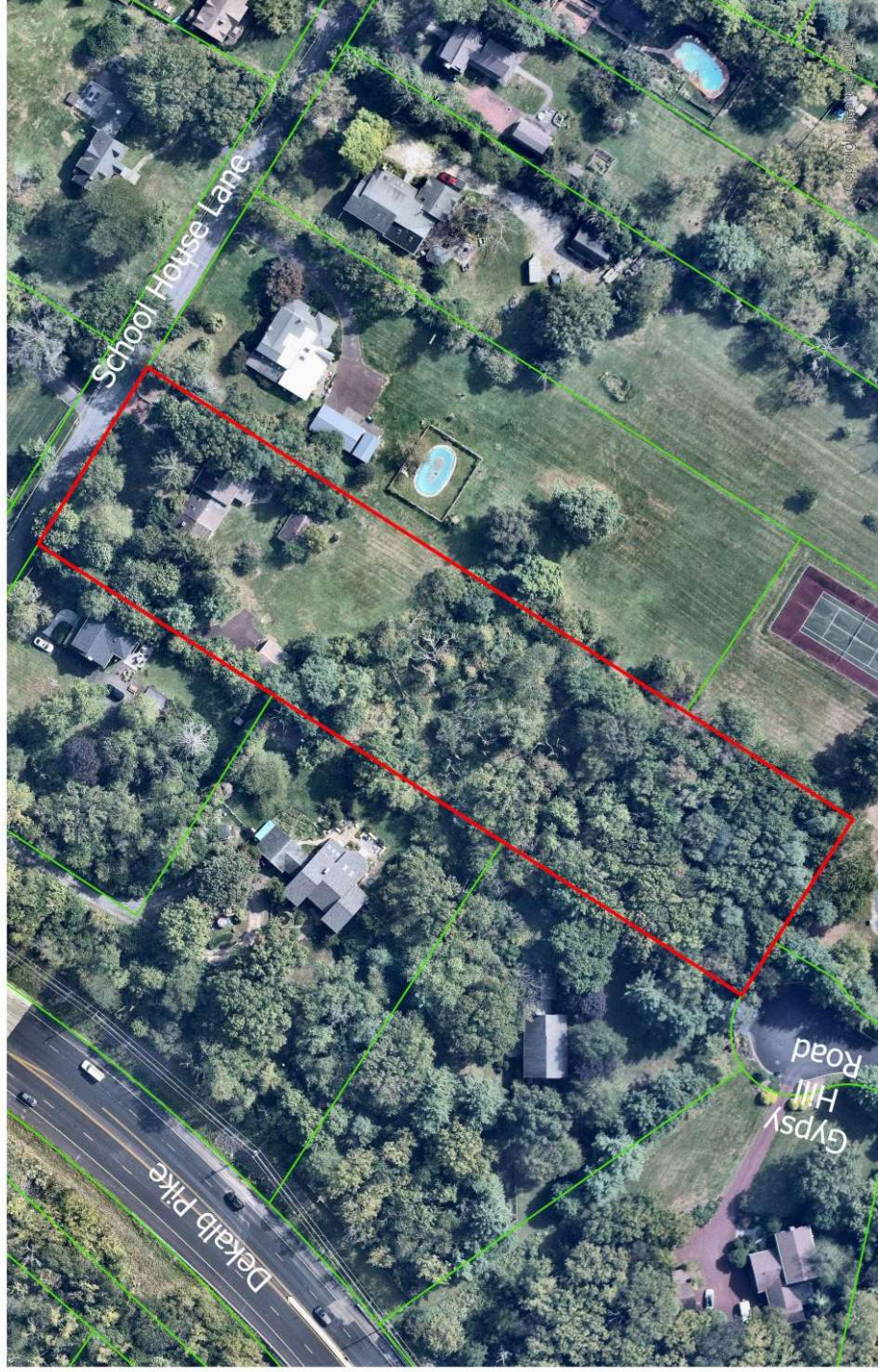
Claire.Warner@montgomerycountypa.gov – 610-278-3755

c: Jack MacCord, Applicant
Kelly Engineers, Applicant's Representative
Mimi Gleason, Interim Township Manager
Kenneth Amey, AICP, Township Zoning Officer
Craig Melograno, Chairman, Planning Commission

Attachment A: Aerial Image of Site

Attachment B: Reduced Copy of Applicant's Proposed Site Plan

ATTACHMENTS A & B

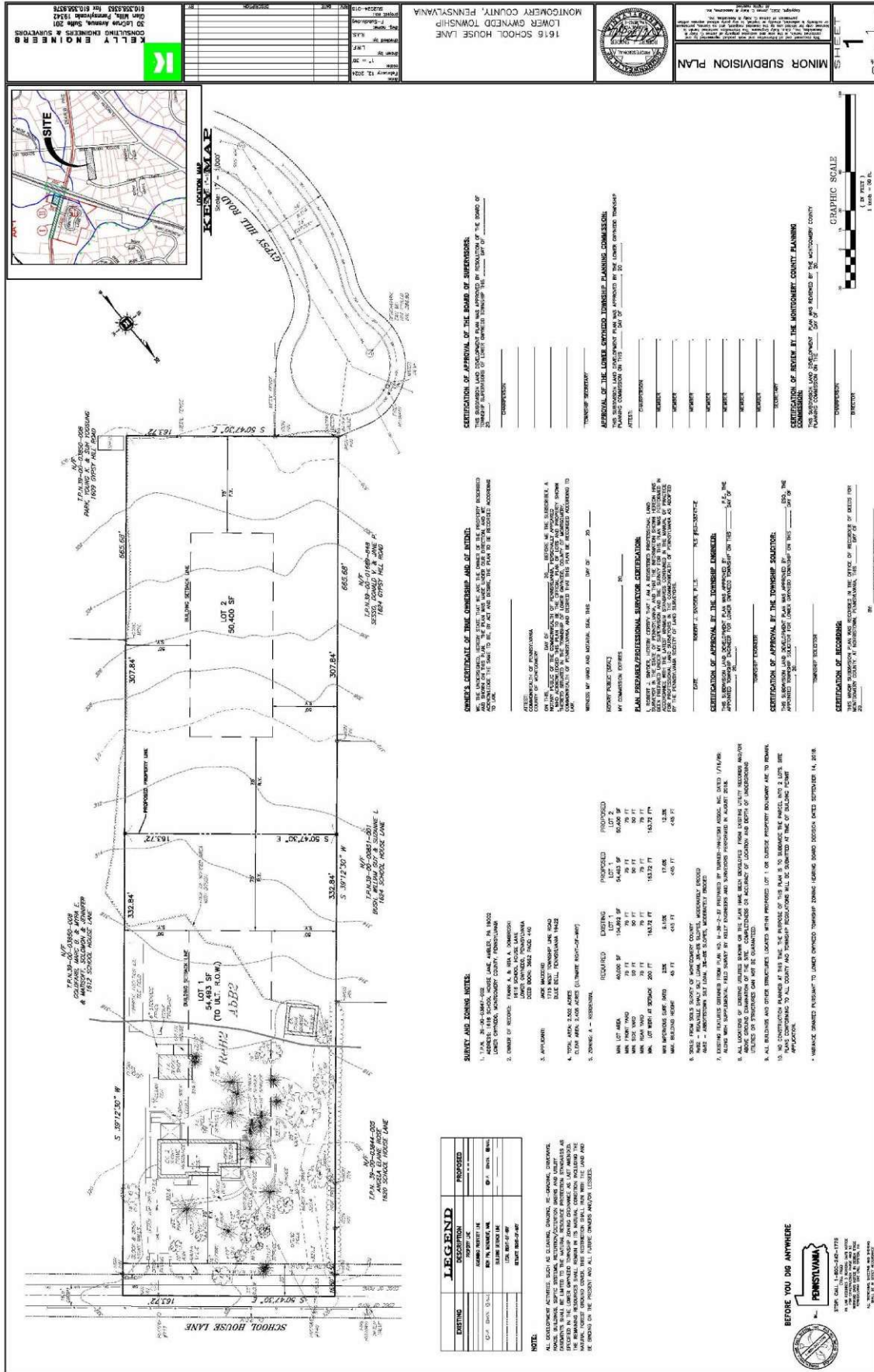


Montgomery
County
Planning
Commission



Montgomery County Courthouse - Planning Commission
PO Box 311 Norristown PA 19304-0311
(P) 610-278-3722 (F) 610-278-3941
www.montcopa.org/planning
Aerial photography provided by Nearmap

1616 School House Lane
MCPC#240040001



KELLY ENGINEERS & ARCHITECTS, INC.
 30 LOCUST AVENUE, SUITE 202
 CHAMBERSBURG, PENNSYLVANIA 17022
 717.326.5395 FAX 717.326.5378

DATE: 02/27/24
 DRAWN BY: [Redacted]
 CHECKED BY: [Redacted]
 DATE: 02/27/24

MONTEGOMERY COUNTY, PENNSYLVANIA
 LOWER SCHENCK TOWNSHIP
 1616 SCHOOL HOUSE LANE
 MINOR SUBDIVISION PLAN

1
 SHEET

THE BOARD OF PLANNING HAS REVIEWED AND APPROVED THE PLAN AND APPROVED BY THE BOARD OF PLANNING ON THIS DAY OF 2024.

CERTIFICATION OF APPROVAL OF THE BOARD OF SUPERVISORS
 THE BOARD OF SUPERVISORS HAS REVIEWED AND APPROVED THE PLAN AND APPROVED BY THE BOARD OF SUPERVISORS ON THIS DAY OF 2024.

OWNER'S CERTIFICATE OF THE OWNER(S) AND OF RECORD
 I, the undersigned, being the owner of the above described land, do hereby certify that the above described plan is a true and correct copy of the plan as recorded according to the laws of the State of Pennsylvania and the County of Montgomery.

PLANNING PROFESSIONAL SUBDIVISION CERTIFICATION
 I, the undersigned, being duly licensed and qualified, do hereby certify that the above described plan is a true and correct copy of the plan as submitted to the Planning Commission and approved by the Planning Commission on this day of 2024.

CERTIFICATION OF APPROVAL BY THE TOWNSHIP ENGINEER
 I, the undersigned, being duly licensed and qualified, do hereby certify that the above described plan is a true and correct copy of the plan as submitted to the Township Engineer and approved by the Township Engineer on this day of 2024.

CERTIFICATION OF APPROVAL BY THE TOWNSHIP PLANNING COMMISSION
 The Township Planning Commission has reviewed and approved the plan and approved by the Township Planning Commission on this day of 2024.

CERTIFICATION OF RECORDING
 The above described plan has been recorded in the Office of Records or Deeds for Montgomery County, Pennsylvania, on this day of 2024.

LEGEND
 EXISTING: [Symbol]
 PROPOSED: [Symbol]
 EASEMENT: [Symbol]

NOTE
 THE BOARD OF PLANNING HAS REVIEWED AND APPROVED THE PLAN AND APPROVED BY THE BOARD OF PLANNING ON THIS DAY OF 2024.

BEFORE YOU DIG ANYWHERE
 PENNSYLVANIA
 800-CALL-PA-1 (800-368-1178)

February 16, 2024

Lower Gwynedd Township

1130 N. Bethlehem Pike, PO Box 625

Spring House, Pa. 19477

At this time, we are requesting approval for a minor sub-division of the lot designated as 1616 Schoolhouse Lane. We are requesting relief from all items related directly to the building of the new home. We request that these items be deferred until the lot owner is ready to build and apply for permitting.

We were granted a zoning variance by the zoning board in 2019. There was as an appeal by a neighbor to reverse the zoning approval. The appeal was overturned by the Commonwealth court in mid January of 2024, giving us the ability to move forward with the subdivision.

The owner of the property would like to sell the existing house to help cover expenses for nursing care. After almost 5 years of waiting, completing the minor sub-division of the lot will allow them to market the existing home and get their finances in order.

Thank you for your consideration of this request.

Best regards,

Jack A. MacCord

President of Total Custom Homes.

**LOWER GWYNEDD TOWNSHIP
PLANNING COMMISSION
Minutes of March 20, 2024**

Present: Rich Valiga, Vice-Chair
Maureen Nunn
Rusty Beardsley
Danielle Porreca
Craig Adams
Michael Mrozinski

Patty Furber, B&Z Administrator
Ed Brown, Gilmore & Associates
Chad Dixson, Bowman

Absent: Craig Melograno, Chairman

Call to Order:

The meeting of the Lower Gwynedd Township Planning Commission was called to order at 7:00 PM.

Approval of Minutes: February 21, 2024

A motion was made by Mr. Adams and Ms. Porreca to approve the minutes of the Lower Gwynedd Township Planning Commission meeting of February 21, 2024. The motion carried unanimously.

Subdivision/Land Development:

Lot Line Adjustment

#24-02LL

537 Penllyn Pike - Fred & Lorna Wenz

Present for the lot line adjustment was the applicant Mr. Fred Wenz. Mr. Wenz stated that he resides at 904 Gypsy Hill Road and is requesting to take a portion of his daughter's lot located at 537 Penllyn Pike. Mr. Wenz stated that this would bring his lot up to one acre.

Mr. Valiga asked Mr. Wenz if he received the review letters and if would he agree to Gilmore's comment regarding denoting the lots as "Parcel A and Parcel B" on the plans. Mr. Wenz agreed that he would have that noted on the record plan. Mr. Valiga asked if he would comply with Gilmore's comment regarding item number (3) by revising the table to denote any existing non-conformities. Mr. Wenz stated that he would comply with Gilmore's request.

Mr. Brown stated that item number (1) on Gilmore’s review letter regarding a conditional use application was an error. Mr. Brown stated that he spoke to the Township Zoning Officer, Ms. Jamie Worman, and the Township Solicitor, Mr. Neil Stein. They both agreed that a conditional use application would not be required for this application. That requirement will be removed from Gilmore’s review letter.

A motion was made by Mr. Beardsley and seconded by Ms. Porreca to recommend the lot line adjustment for approval by the Board of Supervisors based on the following conditions by Mr. Valiga:

- 1. The applicant will comply with the review letters from Gilmore, dated March 15, 2024 and the Township Fire Marshal, Al Comly, review letter, dated March 14, 2024;
- 2. The applicant will incorporate Gilmore’s comments regarding denoting the lots as “Parcel A and Parcel B” and revise the table to denote the existing non-conformities in the record plan.

The motion passed with a 6-0 vote.



2-lot Subdivision
1616 School House Ln - Jack MacCord

#24-03SUBD

Present for the 2-lot subdivision application was Ms. Bernadette Kearney from HRMM&L, Mr. Robert Snyder from Kelly Engineers and the equitable owner, Mr. Jack MacCord.

Ms. Kearney gave a brief background on the application stating that the applicant went before the Zoning Hearing Board back in 2018. The Zoning Hearing Board decision was appealed and was held up for years in the common courts. Ms. Kearney stated that there is a motion for an allowance of appeal to the Supreme Court. Ms. Kearney stated that she didn’t think the Supreme Court would take this case, so that’s why they wanted to move forward with the application. Ms. Kearney stated that ultimately, they can’t record the plans until the Supreme Court renders a decision. Ms. Kearney stated that part of the argument before the court was that when the existing home was built, it was always intended to be subdivided.

Ms. Kearney stated that the proposed lot is located within a cul-de-sac where there is already an existing curb cut.

Mr. Valiga wanted to know where the entrance to the proposed lot will be located. Ms. Kearney stated that the driveway for the new lot will be located on Gypsy Hill Rd. Mr. Valiga wanted to know if there was an address established for the new lot. Ms. Kearney stated there was not.

Mr. Adams stated that the Montgomery County Planning Commission stated in their review letter that they would like to preserve as many trees as possible. Mr. Adams stated that he drove by the property and noticed a lot of dead trees. He stated that he would like them to remove more of the dead trees since they interfere with the growth of the healthy species.

Mr. Valiga requested to go over their waivers. Mr. Brown stated that there was an error in their review letter regarding item number (1). 1230.24 (b) should have been 1230.24 (3b). Mr. Brown stated there was no difference, just wanted to clarify the error and the applicant would still need the variance that was received from the Zoning Hearing Board for the minimum lot width requirement. Mr. Valiga stated they are requesting a waiver to provide additional cartway width and dedication. Mr. Brown stated that the cartway waiver makes sense and it would be up to the township if they want to take the dedication of the right-of-way. Mr. Brown stated that this would be a partial request for relief from providing the additional cartway on School House Lane.

Ms. Kearney stated that they will comply with Township Fire Marshal, Al Comly, review letter dated March 18, 2024, and the MCPC review letter dated February 27, 2024. Ms. Kearney stated that they had one issue with Gilmore's review letter dated March 13, 2024, page 2, number (1) regarding hooking up to public utilities before recording the plan. Ms. Kearney stated that since both lots are not connected to public utilities, they are requesting that both lots be hooked up simultaneously. She is requesting to do this before issuance of the Use & Occupancy for the new lot. Ms. Kearney stated that this would save time and money by not having them bring the sewer guys out multiple times. Mr. Beardsley wanted to know what the time frame would be for the construction of the new house. Mr. MacCord stated it would take around two years. Ms. Kearney stated that Ms. Pionzio thought that the existing house was already hooked up to public utilities. Ms. Furber stated that she discussed this earlier with Mr. MacCord. She informed him that there were no records that the existing house was hooked up to public utilities. Mr. Beardsley wanted to know if there would be any zoning issues if they decided to hook up simultaneously. He stated that hooking up both lots to public utilities at the same time made sense.

Mr. Valiga stated that a tree plan was not included with their submission, so this makes it difficult for the board to grant a waiver request for trees. Mr. Snyder stated that they would submit a landscaping plan at the time of the building permit. Mr. Snyder stated

there are around 10-11 street trees already existing. Mr. Valiga stated that again, since there isn't a landscaping plan, it's hard for them to make any type of recommendation. Mr. Valiga stated that they should get someone out there who knows what they are doing to provide a list of dead, dying, diseased trees. Mr. Snyder stated a lot of the trees are already dead. Mr. Snyder stated they can't even build within 50' of the side property lines so that area is already protected. Mr. Snyder stated that they can provide a count at the time of the building permit submission. Mr. MacCord stated that they would have difficulty coming up with a plan since they do not even know where the building envelope for the new lot will be. Ms. Furber stated that the Board of Supervisors would want to see a landscaping plan or an arborist report showing the health of the existing trees. Mr. MacCord stated that an arborist would cost thousands of dollars. Mr. Snyder suggested that they could hire a tree service company to go out and walk the site and come up with a tree count. Mr. MacCord stated that they intend to remove as few trees as possible. Mr. Brown stated that a landscaping plan would have to be submitted prior to going in front of the Board of Supervisors. Ms. Kearney stated that it won't be an exact count. Mr. Brown stated that the plan and tree count would be reviewed by his office before the Board of Supervisors meeting.

Mr. Valiga wanted to know if there was any way to put a trail somewhere on the property but wasn't sure how they could do that. Mr. Snyder stated they would have to put a pathway through the two lots and that it wouldn't make sense to do that. Ms. Kearney stated that trails are usually required with the major subdivisions. Ms. Nunn stated that this is an isolated neighborhood and if they were to put a trail or sidewalk that could potentially give access in/out, it seems extreme though for a simple subdivision. Mr. Snyder stated that they would have to remove even more trees if they had to install a trail. Mr. Valiga stated that a waiver not to install a trail makes sense since there are no existing trails to tie into. Mr. Valiga stated that the waiver for no streetlights makes sense. Mr. Valiga stated that the waiver for the curbing makes sense since that would take the natural beauty away in the area. Mr. Snyder stated that there already is existing curbing along Gypsy Hill Rd. Mr. Valiga wanted to know if the existing curbing needs repair, would they be willing to do that? Mr. Snyder stated they would repair the curbing and that would be noted on the plans. Mr. Brown stated that would be a requirement with the building permit submission.

A motion was made by Mr. Beardsley and seconded by Ms. Porreca to recommend the 2-lot subdivision for preliminary/final approval by the Board of Supervisors based on the following conditions by Mr. Valiga:

1. The board recommends that the Supervisors approve the plan conditioned upon the variances being upheld and that no building permit be issued until the variances are upheld, and that the developer inform any potential buyer of the risks associated with buying the property before the issue is resolved;

2. The applicant complies with the review letters from Gilmore and Lower Gwynedd Fire Marshal, Al Comly; except for the hookup of the public utilities which shall be completed simultaneously for both lots prior to the issuance of the Use & Occupancy for lot 2.
3. The applicant is to offer the dedication of the right-of-way of School House Lane if the Township wants it;
4. The applicant is to submit a landscaping plan with a tree count providing a list of dead, dying, diseased, and healthy trees to Gilmore. This is to be completed before going in front of the Board of Supervisors;
5. A note should be added to the approval resolution that the future owner is subject to the Traffic Impact Fee for one trip.

The motion passed with a 6-0 vote.



Land Development
728 Norristown Rd. - ACTS

#24-01LD

Present for the land development application was Ms. Bernadette Kearney from HRMM&L, Mr. Mike Urban from Eustace Engineers and Mr. Jeremy Neely from ACTS.

Ms. Kearney explained to the board that the plans propose to construct two separate building additions, install additional parking stalls, and reconstruct the entrance/drop-off area. Ms. Kearney wanted to clarify to Mr. Brown that the existing landscaping berms were not meant for stormwater run-off, they are just on site for aesthetic reasons. Mr. Urban stated that they have had conversations with Montgomery County Conservation District requesting adding amended soil to fulfill DEP's water reduction requirements, specifically for that berm.

Ms. Kearney stated that the upgrades and enhancements to Willow Brook Court would include adding 23 parking spots. Ms. Kearney stated that they currently comply with parking, but more spots are needed. Ms. Kearney stated the building additions would include a Porte Cochere, which would be sprinklered with a breezeway. Mr. Urban stated the breezeway would provide visitors with a link that would take them to the wing of the building instead of having to walk through the resident's hallway. Ms. Kearney stated that internal renovations are going on currently and would continue with these renovations.

Mr. Urban showed the board the proposed addition for the nurse practitioners. Mr. Urban stated that they are proposing an outdoor garden space for the residents, right

now it's just a blank lawn area. He stated they are proposing patio areas, dining and cafeteria areas, and new common space areas. There will be a lot of different amenities such as a hydrangea garden, benches, and tables throughout the "wandering garden" area. He stated that it would be a nice environment for the residents to enjoy. The area will be fenced in with locked gates, for security. Mr. Urban stated that no mature trees would be removed and that they would be adding more to the landscaping area.

Mr. Urban stated that the existing basin is a detention basin and since they are exceeding one acre in disturbance, they will be converting that basin to an infiltration basin. The infiltration basin will have a flat bottom with steep slopes that will include a native plant mix with shrubs on top, per the township's planting requirements. Mr. Urban stated that they would be replacing dead trees with additional plantings. Mr. Urban explained that some of the underground utilities are preventing adding additional parking. Mr. Urban stated they would provide all of the safety enhancements.

Mr. Valiga wanted to know if the planting schedule and landscaping plan conform with the native species requirements. Mr. Urban stated they are well over the 75% native species requirement. Mr. Valiga wanted to know what type of trees would they be removing, are they non-native? Mr. Urban stated the majority of trees are located in the existing drop-off area and they are non-native. Mr. Valiga stated that he was impressed with them exceeding the native species requirement. He stated that the EAC (Environmental Advisory Council) always looks to remove non-native species, so this is a good thing you are doing.

Mr. Valiga wanted to discuss the review letters. Ms. Kearney stated they would comply with all of Gilmore's review letter dated March 14, 2024; except for page 3, number (11) regarding the planting islands. Mr. Urban stated that the area is flushed with no existing curbing. Mr. Urban stated the planting islands would be for the new parking areas. He stated since there are no existing curbs throughout the existing lots, he wouldn't know where to install the planting islands. Mr. Urban stated that adding curbs could potentially cause drainage issues. Mr. Adams stated that he drove around the site twice and stated that adding curbing could cause a walking hazard. Mr. Valiga wanted to know if there are any existing planting islands there now. Mr. Urban stated there is one at the current drop-off area. He stated that the additional parking spaces they propose to add is an ADA-accessible route, so adding curbing around that area would then require ADA ramps. Mr. Urban stated that there are existing islands, but they are grass with light poles, so they cannot add trees to those areas. Mr. Valiga stated that the waiver would help with the curbing but not the planting islands. Mr. Valiga stated that adding curbs could cause a tripping hazard. Mr. Valiga wanted to know if they would put in the planting strips if they waived the curbing requirement. Mr. Urban stated they would install grass planting strips. Mr. Urban stated that the handicap stalls that are mentioned on page 3 number (12) are providing more than what is required with the federal

guidelines. Mr. Brown agreed and stated that the number (12) would be removed from their review letter.

Mr. Valiga wanted to discuss Bowman's review letter dated March 14, 2024. Ms. Kearney stated that what is being proposed will not add any more beds. She stated they will be reducing the number of beds from 96 to 73. Mr. Dixon wanted to know if there would be an increase in employees. Ms. Kearney stated that they don't intend to increase the number of employees due to the decrease in beds. Mr. Dixon requested this should be addressed in their review letter stating that they are not increasing the number of employees as a result of the deduction of the beds (item # 7). Mr. Dixon stated that if everything is flushed and all the slopes are ADA-compliant; they should look at the vestibule area for ADA-detectable warning surfaces. Mr. Dixon stated since this is a new facility, they would have to allow access to the handicapped parking spaces. Ms. Kearney stated they would comply with the new signage and would not be providing any new improvements on the main road.

Mr. Valiga asked about Lower Gwynedd Township's Fire Marshal, Al Comly, review letter. Mr. Urban stated they are currently working with Mr. Comly regarding the driveway turning radius for the fire trucks. He stated they were supposed to have a meeting that day with Mr. Comly, but he wasn't available. They are aware that the existing driveway cannot handle the turning radius for the trucks. He stated that they are proposing to widen the curbs so the fire trucks can turn without backing up. Mr. Urban stated that they will continue to work with Mr. Comly to resolve this issue. Mr. Valiga wanted to know if they would comply with Mr. Comly's request for the Porte Cochere space to be sprinklered. Ms. Kearney stated they would comply.

A motion was made by Mr. Beardsley and seconded by Ms. Porreca to recommend the land development application for preliminary/final approval by the Board of Supervisors based on the following conditions by Mr. Valiga:

1. The applicant accepts all comments from Gilmore's review letter from March 14th as discussed during the meeting;
2. The applicant's request for a waiver for curbing should be granted, but the planting islands are still required;
3. The applicant will comply with Bowman's review letter dated March 14, 2024, MCPC review letter dated February 20, 2024;
4. The applicant will work with the Fire Marshal to reconfigure the driveway's turning radius to allow access for emergency vehicles.

The motion passed with a 6-0 vote.



ADJOURNMENT

There being no further business, the meeting was adjourned at 8:40 P.M.

Respectfully submitted,
Patty Furber, Secretary

Memo

To: Board of Supervisors
From: Mimi Gleason, Township Manager
Date: May 24, 2024
Re: Planned Use of Reserves



Recommended Action: No formal action is necessary, questions and feedback appreciated

A complete capital project plan has two key components: the projects planned to meet the needs and desires of the community and how to pay for them. The enclosed Use of Reserves plan builds on the existing capital project plan to begin 1) laying out how the Township’s capital reserves could be used to leverage and match grant funding and 2) evaluating how a needed new Public Works facility could be funded. The ultimate goal is to ensure that Lower Gwynedd

- maintains sufficient reserves to commit as matching funds for grants,
- has sufficient cash flow in capital funds to pay for projects before grants are reimbursed, and
- retains a quality bond rating.

This first iteration of the Reserves Plan pairs projects and funding in an abbreviated timeframe - through the end of this decade – that would draw down reserves far more aggressively than is advisable. It takes much longer to build up significant reserves than it does to spend them down. Staff prepared this draft of the Reserves Plan this way so that the Board could see all currently proposed projects with potential funding sources, to help with discussion, analysis and prioritization that will continue for the rest of the year through the 2025 budget process.

Assumptions in this draft of the Reserves Plan:

- At least \$800,000 will be available each year from 2025 to 2030 to be transferred from the General Fund to capital funds. (\$1M is budgeted in 2024.)
- Grant amounts for future projects are somewhat conservative, showing likely amounts but not always the highest possible amount, if such an amount is feasible but more of a long shot.
- In the plan, every grant application is successful for the full amount in the first try. This success rate is not likely and was used to fit the projects within the 2030 timeline.
- Most public sector grants are paid on a reimbursement basis, after the work is done. In some cases, we can seek partial reimbursement during the project, and that is reflected in some multi-year reimbursements shown in the plan. However, for the sake of simplicity at this stage, most grants in the plan are shown to be paid entirely after the project is completed.
- The plan assumes that all currently contemplated projects will be at least started by 2030 to fit the projects within the 2030 timeline. Projects starting in 2030 are not included in fund totals because there is not enough time to show offsetting subsequent grant reimbursements.

USE OF RESERVES PLAN – ROADMAP AND HIGHLIGHTS

CAPITAL RESERVE (Pages 1-4)

- The balances in the capital reserve and open space fund are added together as “General Capital Funds” in the reserves plan because they are both unrestricted capital funds.
- Because there are so many projects in this fund, projects and associated grants are grouped under Infrastructure, Parks, Planning, Vehicles & Equipment, and Buildings. Revenue (mostly grant reimbursements) is listed first under each section, followed by expenses.
- The capital reserve balance decreases from \$7.3M in January 2024 to \$1.6M by December 2030. Again, this rapid spending is not recommended and is simply part of this planning exercise.
- **PAGE 1-Infrastructure:** The Infrastructure section includes projects from the capital project plan approved in the 2024 budget, as well as a continuation of an annual capital reserve supplement to highway aid for road paving and related repairs and upgrades that started in the 2024 budget. Lower Gwynedd is no longer in a stage of development where developers are building numerous new roads. When they were, it was more feasible to let annual state highway aid, which is the municipal share of PA’s gas tax, set the maximum funding for the year’s paving program. But now, older roads require maintenance. All Township roads are on a paving schedule, and related infrastructure such as curbs, inlets, and guiderail and being added to it since it makes sense to consider all necessary repairs when a road is due for paving. The funding in the Reserves plan reflects the Township Engineer’s and Director of Public Works’ estimate about the roads, on average, which should be paved and repaired each year, to be paid from highway aid and capital reserves.
- **PAGE 2-Parks:** For this planning exercise, the Reserves plan lists all of the proposed improvements from the recently completed parks master plans, although phases slotted to begin in 2030 are not included in the fund total since grant reimbursement would take place after the planning horizon (and only including only expenses without related funding would skew the fund total). As currently shown, the park improvements would utilize over \$4M in capital reserves by 2030, supplementing grant funding. A longer timeline would allow for phases to be broken into smaller components so that more of the cost could be covered by grants, while also providing more opportunity to see if larger grants become available. On the other hand, if the Board prefers a shorter timeline, debt financing could be an option to consider.
- **PAGE 3-Planning Studies and Vehicles/Equipment:** While building improvements are a bit more exciting, we also need to make sure we maintain sufficient reserves to pay for vehicles and equipment for the public works and police departments. Capital reserve funding for Township vehicles and equipment is based on a 10-year average of planned replacements and upgrades. Both fire companies also have requested that the Township increase funding to them through a new capital contribution. The Board has indicated a willingness to discuss that request, although no commitment has been made as to whether or how much of a capital contribution would be given. The amount shown in the Reserves plan is not even an estimate, it is just a placeholder. This page also lists planning studies underway or contemplated.
- **PAGE 4-Buildings and Bonds:** Work is still underway to identify capital repairs or upgrades needed for the Township Building or Penllyn Woods Community Building. For the most part, this section, and the following section on debt proceeds, is about a possible new facility consolidating Public Works into one site. Lower Gwynedd has been awarded a \$1.3 million

RACP grant for a new Public Works Facility and is awaiting word on a second grant application. I guessed at a round number of \$3 million for both grants, with that amount then also being paid as a capital reserve expense for portions of the project. Based on a needs assessment being completed by GKO (architects), the remaining potential cost of the Public Works Facility is shown under the new Bonds/Loans section, which shows staff guesses as to how the project might proceed and be paid for. A bond advisor/underwriter should be brought in soon to help with the analysis of how to pay for a new PW facility, as well as to advise how the implementation of the capital projects plan might impact financing costs. Because there are too many unknowns at this point, debt service is not incorporated into the general fund projections in the Reserves Plan.

STORMWATER (Pages 5-6)

- **PAGE 5:** Stormwater projects already identified are listed under the Stormwater Fund. More projects could be identified when the Stormwater Management Strategic Plan and Penllyn Neighborhood Flood Study are completed. For now, the Reserves Plan includes two \$250,000 placeholders for possible new projects recommended by the not-yet-started Penllyn study.
 - Further thought should be given during the 2025 budget process about whether operating expenses, like MS4 permit compliance, should remain in this fund.
- **PAGE 6:** Payments received from developers in lieu of tree replacement are in the Stormwater Fund but tracked separately. The tree plan shown for 2024 has not started yet. The cost for implementation of that plan is a guesstimate.
- The balance of the non-tree portion of the Stormwater Fund due to proposed transfers from the general fund. The balance of the tree portion goes down in this plan due to implementation of the tree plan and the guess that there are not many large wooded lots likely to be developed in the new few years (in contrast to expected development of a couple properties in recent years).

TRAFFIC IMPACT/ROADS (Pages 7-8 in Reserves Plan)

- **PAGE 7:** Bridge inspections have identified bridges in need of eventual repair (nothing is an emergency). There aren't many grant sources for local bridge repair, but staff will keep looking, while also monitoring the condition of the bridges. Also, the large projects listed under 2030 are the Township's request to Montgomery County for their 2050 plan. These project costs are not included in the fund total. The projects are very long-term in nature and would be funded mostly from federal and state sources (if at all).
- **PAGE 8:** Traffic impact fees (aka Act 209 fees) received from developers are in the Traffic Impact Fund but tracked separately from other revenue. They can only be used for projects included in the Township's Act 209 plan. After the Spring House intersection is completed, the only remaining project is widening Sumneytown Pike. An update to the Act 209 plan is tentatively listed under 2029. State highway aid is also listed on this page.
- The cash balance in the Traffic Impact Fund decreases from \$1.8M to \$500,000 over the course of the plan, based on project timing and grant reimbursements. This fund's allocation of the annual general fund transfer can be adjusted as the Reserves Plan evolves, but revenue from 209 fees will go up only if there are large developments generating new traffic.

Lower Gwynedd Township
PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

Goal: Maintain sufficient reserves to commit as grant match, ensure cash flow until grants are reimbursed, and retain quality bond rating

	2024	2025	2026	2027	2028	2029	2030	Total Project
GF OPERATING RESERVE (Funds 01/02/03/04/05) CASH	\$7,379,000	\$6,687,463	\$6,790,463	\$6,893,463	\$6,996,463	\$7,099,463	\$7,202,463	
GEN CAPITAL RESERVES (Funds 16/30/31/33/35) CASH	\$10,364,000	\$10,846,642	\$8,009,290	\$8,013,114	\$6,014,114	\$3,195,114	\$3,474,614	
TOTAL BEGINNING RESERVES (JAN 1)	\$17,743,000	\$17,534,106	\$14,799,754	\$14,906,578	\$13,010,578	\$10,294,578	\$10,677,078	
BEGINNING DEBT PROCEEDS (JAN 1)	\$0	\$5,000,000	\$7,900,000	\$9,000,000	\$4,000,000	\$0	\$0	
GENERAL CAPITAL FUNDS - CAPITAL RESERVE (30) & OPEN SPACE FUND (16)								
BEGINNING CASH BALANCE (JAN 1)	\$7,342,000	\$7,638,198	\$5,829,346	\$5,206,770	\$3,465,770	\$1,834,770	\$2,022,770	
General Funding								
TRANSFERS TO OR FROM CAPITAL & OPEN SPACE	1,400,000	400,000	400,000	400,000	400,000	400,000	400,000	
Interest	448,000	306,000	175,000	156,000	104,000	55,000	61,000	
SUBTOTAL CASH	\$9,190,000	\$8,344,198	\$6,404,346	\$5,762,770	\$3,969,770	\$2,289,770	\$2,483,770	
GENERAL CAPITAL FUNDS - INFRASTRUCTURE								
INFRASTRUCTURE Funding/Grant Reimbursement								
Old Bethlehem Pk Bridge 2023 LSA grant reimb	786,000	-	-	-	-	-	-	
Penllyn Station Trail 2024 MontCo grant reimb	-	-	250,000	-	-	-	-	
Penllyn Station Trail 2024 MMTF grant reimb	-	-	190,000	-	-	-	-	
Beth Pk Ped Ph 2 2020 & 2022 MontCo grant reimb	279,000	-	-	-	-	-	-	
Beth Pk Ped Ph 3 2026 MMTF grant reimb	-	-	-	-	-	600,000	-	
Beth Pk Ped Ph 3 2026 MontCo 2040 grant reimb	-	-	-	-	-	250,000	-	
SUBTOTAL GRANT REIMBURSEMENTS	\$1,065,000	\$0	\$440,000	\$0	\$0	\$850,000	\$0	
INFRASTRUCTURE Projects/Grant Commitments								
Old Bethlehem Pike Bridge	925,000	-	-	-	-	-	-	\$925,000
Penllyn Station Trail	110,000	445,000	-	-	-	-	-	\$555,000
Bethlehem Pk Ped, Phase 2	550,000	-	-	-	-	-	-	\$550,000
Beth Pk Ped Phase 3 to Dager Rd	-	-	-	250,000	750,000	-	-	\$1,000,000
Road Repaving (cap reserve supplementing state hwy aid)	362,000	340,000	365,000	365,000	365,000	365,000	365,000	
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	\$1,947,000	\$785,000	\$365,000	\$615,000	\$1,115,000	\$365,000	\$365,000	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
GENERAL CAPITAL FUNDS - PARKS								
PARKS Funding/Grant Reimbursement								
Pollinator gardens 2024 Peco grant reimb	7,500	-	-	-	-	-	-	
Ingersoll Ph 2 2023 H2O grant reimb	-	-	60,000	-	-	-	-	
Ingersoll Ph 2 2023 LSA grant reimb	-	-	704,424	-	-	-	-	
Ingersoll Ph 3 2026 C2P2 grant reimb	-	-	-	-	200,000	-	-	
Ingersoll Ph 4 2025 MMTF grant reimb	-	-	-	-	-	800,000	-	
Oxford Ph 1 2024 C2P2 grant reimb	-	-	250,000	-	-	-	-	
Oxford Ph 2 2026 GTRP grant reimb	-	-	-	-	-	250,000	-	
Oxford Ph 2 2027 Peco grant reimb	-	-	-	-	12,000	-	-	
Pen-Ambler Ph 1 2025 GTRP grant reimb	-	-	-	250,000	-	-	-	
Pen-Ambler Ph 2 2026 LSA grant reimb	-	-	-	-	650,000	-	-	
SUBTOTAL GRANT REIMBURSEMENTS	\$7,500	\$0	\$1,014,424	\$250,000	\$862,000	\$1,050,000	\$0	
PARKS Projects/Grant Commitments								
Ingersoll Park Ph 2 - concession, etc.	50,000	550,000	600,000	-	-	-	-	\$1,200,000
Ingersoll Park Ph 3 - McCormick House, tot lot	-	-	90,000	400,000	-	-	-	\$490,000
Ingersoll Park Ph 4 - Intersection Realignments	-	-	-	55,000	945,000	1,000,000	-	\$2,000,000
Ingersoll Park Ph 5 - Batting cage, etc.	-	-	-	-	-	-	1,150,000	\$1,150,000
Oxford Park Ph 1 - Playground 2-5, gaga	75,000	450,000	200,000	-	-	-	-	\$725,000
Oxford Park Ph 2 - Playground 5-12, envir. ed. area	-	-	-	150,000	430,000	300,000	-	\$880,000
Oxford Park Ph 3 - Playground 5-12, pavilion	-	-	-	-	-	120,000	580,000	\$700,000
Pen-Ambler Park Ph 1 - pickleball, restroom	-	125,000	625,000	-	-	-	-	\$750,000
Pen-Ambler Park Ph 2 - playground	-	-	170,000	830,000	-	-	-	\$1,000,000
Pen-Ambler Park Ph 3 - pavilion, baseball	-	-	-	-	-	-	325,000	\$325,000
Penllyn Woods strategic plan	30,000	-	30,000	-	30,000	-	30,000	\$120,000
Penllyn Park strategic plan	-	25,000	-	25,000	-	25,000	-	\$75,000
Texaco/Veterans streetscape and digital sign	-	50,000	50,000	-	-	-	-	\$100,000
Parks R&M (signs, resurfacing, etc.)	11,500	25,000	25,000	27,000	27,000	30,000	30,000	\$175,500
PARK MASTER PLAN FINAL PHASES NOT INCLUDED IN FUND								
TOTALS - GRANTS TBD								
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	166,500	1,225,000	1,790,000	1,487,000	1,432,000	1,355,000	60,000	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
GENERAL CAPITAL FUNDS - PLANNING								
PLANNING Funding/Grant Reimbursement								
Beth. Pk Revitalization Plan - 2025 MAP grant reimb	-	-	40,000	-	-	-	-	
SUBTOTAL GRANT REIMBURSEMENTS	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	
PLANNING Projects/Grant Commitments								
Comprehensive Plan	12,852	12,852	-	-	-	-	-	\$25,704
Bethlehem Pike Revitalization Plan	-	40,000	40,000	-	-	-	-	\$80,000
Sidewalk/Trail Plan	50,000	-	-	-	-	-	-	\$50,000
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	\$62,852	\$52,852	\$40,000	\$0	\$0	\$0	\$0	
GENERAL CAPITAL FUNDS - VEHICLES & EQUIPMENT								
VEH & EQUIP Funding/Grant Reimbursement								
Sale of vehicles and equipment	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
PCCD grant reimbursement	-	-	-	-	-	-	-	
SUBTOTAL GRANT REIMBURSEMENTS	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
VEH & EQUIP Projects/Grant Commitments								
Twp Bldg IT	38,150	15,000	15,000	18,000	18,000	20,000	20,000	
Police & Public Works vehicles & equipment	102,000	355,000	355,000	355,000	355,000	355,000	355,000	
Historic markers (\$5K/marker)	15,000	10,000	5,000	-	5,000	-	5,000	
Fire Co Capital Vehicles & Equip (placeholder- amt TBD)	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	\$255,150	\$480,000	\$475,000	\$473,000	\$478,000	\$475,000	\$480,000	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
GENERAL CAPITAL FUNDS - BUILDINGS								
BUILDINGS Funding/Grant Reimbursement								
Public Works Facility RACP grant reimb	-	1,000,000	-	-	2,000,000	-	-	\$3,000,000
Sale of Ingersoll House?	-	-	-	-	-	-	-	
Sale of 917 Beth Pk/904 Penllyn Pk (4 ac)?	-	-	-	-	-	-	-	
DVT safety grant	13,200	8,000	8,000	8,000	8,000	8,000	8,000	
SUBTOTAL GRANT REIMBURSEMENTS	\$13,200	\$1,008,000	\$8,000	\$8,000	\$2,008,000	\$8,000	\$8,000	
BUILDINGS Projects/Grant Commitments								
Public Works Facility (Cap Reserve/RACP share)	100,000	1,000,000	-	-	2,000,000	-	-	\$3,100,000
Twp Bldg & Penllyn Woods Community Bldg assessment	-	-	50,000	-	-	-	-	\$50,000
Twp Bldg Repairs/Upgrades TBD (75% gen / 25% sewer)	126,000	-	-	-	-	-	-	
Penllyn Woods Community Bldg Repairs/Upgrades TBD	-	-	-	-	-	-	-	
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	226,000	1,000,000	50,000	-	2,000,000	-	-	
GEN CAPITAL ENDING CASH BALANCE (DEC 31)	\$7,638,198	\$5,829,346	\$5,206,770	\$3,465,770	\$1,834,770	\$2,022,770	\$1,606,770	
BONDS / LOANS								
The debt issuance and project expenses are very high level guesstimates, for illustration purposes. Much work remains to be done.								
BEGINNING DEBT PROCEEDS (JAN 1)	\$0	\$5,000,000	\$7,900,000	\$9,000,000	\$4,000,000	\$0	\$0	
Debt Issuance	\$5,000,000	\$10,000,000	\$8,000,000	\$5,000,000	\$0	\$0	\$0	\$28,000,000
Project Expenses								
Public Works Facility	\$0	\$7,100,000	\$6,900,000	\$10,000,000	\$4,000,000	\$0	\$0	\$28,000,000
Other projects?	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
ENDING DEBT PROCEEDS (DEC 31)	\$5,000,000	\$7,900,000	\$9,000,000	\$4,000,000	\$0	\$0	\$0	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
STORMWATER FUND (31) - excluding tree fees in lieu								
BEGINNING BALANCE (JAN 1)	\$382,244	\$260,744	\$59,744	\$274,144	\$354,144	\$337,144	\$569,144	
Funding / Grant Reimbursement								
Stormwater fees paid by developers	32,000	32,000	32,000	32,000	32,000	32,000	32,000	
Old Beth Pk Streambank 2020 WRPP grant reimb	158,920	-	-	-	-	-	-	
Little Neshaminy streambank 2024 WRPP grant reimb	-	-	186,000	-	-	-	-	
WSD basin project 2025 federal grant reimb	-	-	350,000	350,000	-	-	-	
Penllyn Flood Mitigation Study 2024 grant reimb	-	-	54,400	-	-	-	-	
Interest	19,000	10,000	2,000	8,000	11,000	10,000	17,000	
TRANSFERS OF CASH IN OR OUT	-	300,000	300,000	300,000	300,000	300,000	300,000	
SUBTOTAL GRANT REIMBURSEMENT	\$209,920	\$342,000	\$924,400	\$690,000	\$343,000	\$342,000	\$349,000	
Projects/Grant Commitments								
Old Bethlehem Pk Streambank-WRPP grant	158,920	-	-	-	-	-	-	\$158,920
MS4 PRP-Little Neshaminy Creek/Janssen (Deadline: 2025)	40,000	199,000	-	-	-	-	-	\$239,000
Houston Ck Flood Mitigation: Marion Ave driveway culvert	35,000	120,000	-	-	-	-	-	\$155,000
Houston Ck Flood Mitigation: WSD basin project	-	50,000	350,000	500,000	-	-	-	\$900,000
SWM Strategic Plan	17,500	-	-	-	-	-	-	\$17,500
Penllyn Flood Study & Implementation (est-amt TBD)	-	64,000	250,000	-	250,000	-	-	
SWM engineering / MS4 compliance / WCWP admin	60,000	60,000	60,000	60,000	60,000	60,000	60,000	
Storm sewer maintenance	20,000	50,000	50,000	50,000	50,000	50,000	50,000	
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	\$331,420	\$543,000	\$710,000	\$610,000	\$360,000	\$110,000	\$110,000	
SUBTOTAL STORMWATER NON-TREE BALANCE	\$260,744	\$59,744	\$274,144	\$354,144	\$337,144	\$569,144	\$808,144	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
TREE FEES IN LIEU IN STORMWATER MANAGEMENT FUND 31								
BEGINNING BALANCE (JAN 1)	\$413,700	\$540,700	\$448,200	\$390,200	\$304,200	\$230,200	\$171,700	
Funding								
Developer contributions	250,000	20,000	20,000	20,000	20,000	20,000	20,000	
SUBTOTAL FUNDING	\$250,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
Project Expenses								
EAC Tree Give-Away	22,000	20,000	20,000	20,000	20,000	20,000	20,000	
Basin mowing/maintenance	7,500	7,500	8,000	8,000	8,000	8,500	8,500	
Plantings for Little Neshaminy Creek project	-	20,000	-	-	-	-	-	\$20,000
Tree Plan (update costs in next line when done)	30,000	-	-	-	-	-	-	\$30,000
Tree removal/planting on Twp properties (placeholder)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Park Master Plans: pollinator gardens and landscaping	13,500	15,000	-	28,000	16,000	-	11,500	
SUBTOTAL EXPENSES	\$123,000	\$112,500	\$78,000	\$106,000	\$94,000	\$78,500	\$90,000	
SUBTOTAL TREE BALANCE	\$540,700	\$448,200	\$390,200	\$304,200	\$230,200	\$171,700	\$101,700	
STORMWATER ENDING CASH BALANCE (DEC 31)	\$801,444	\$507,944	\$664,344	\$658,344	\$567,344	\$740,844	\$909,844	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
TRAFFIC IMPACT FUND (33) - excluding 209 fees								
BEGINNING BALANCE (JAN 1)	\$1,813,000	\$2,043,000	\$1,301,000	\$1,791,000	\$1,620,000	\$519,000	\$445,000	
Funding / Grant Reimbursement								
Norristown/Tennis 2021 GLG grant reimb	159,000	-	-	-	-	-	-	
SH Intersection 2018 PennDOT MMTF grant reimb	1,964,000	-	-	-	-	-	-	
Trewellyn Ave & Penllyn Pk 2024 LSA grant reimb	-	-	451,000	-	-	-	-	
Welsh Rd at Evans & Darden 2024 GLG grant reimb	-	-	325,000	-	-	-	-	
Interest	73,000	102,000	39,000	54,000	49,000	16,000	13,000	
TRANSFERS OF CASH IN OR OUT	800,000	100,000	100,000	100,000	100,000	100,000	100,000	
SUBTOTAL GRANT REIMBURSMENT	\$2,996,000	\$202,000	\$915,000	\$154,000	\$149,000	\$116,000	\$113,000	
Projects / Grant Commitments								
SH Intersection (MMTF grants)	2,590,000	-	-	-	-	-	-	\$2,590,000
McKean Rd traffic study	50,000	-	-	-	-	-	-	
Mast Arm: Bethlehem Pk/Dager Rd	100,000	-	-	-	-	-	-	
Signal:Trewellyn Ave & Penllyn Pk (LSA grant)	-	564,000	-	-	-	-	-	\$564,000
Signal: Welsh Rd at Evans & Darden (GLG grant)	26,000	380,000	-	-	-	-	-	\$406,000
Hunt Seat Drive Bridge	-	-	325,000	-	-	-	-	\$325,000
Cambridge Drive Bridge	-	-	-	325,000	-	-	-	\$325,000
Forrest Hill Drive Bridge (LSA?)	-	-	-	-	1,250,000	-	-	\$1,250,000
Traffic signal maintenance (est for planning)	-	-	100,000	-	-	100,000	-	\$200,000
Update Act 209 Transp Improvement Plan	-	-	-	-	-	90,000	-	\$90,000
MontCo 2050 for TIP (fed/state) funding - local share TBD NOT INCLUDED IN FUND TOTALS	-	-	-	-	-	-	-	
Norristown Rd widening, Beth Pike to 309	-	-	-	-	-	-	5,000,000	
Norristown Rd ped improvements, Berkadia to SHIP	-	-	-	-	-	-	1,700,000	
Moore Drive Extension	-	-	-	-	-	-	5,000,000	
Gypsy Hill Rd over Willow Run (PennDOT bridge)	-	-	-	-	-	-	2,000,000	
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	\$2,766,000	\$944,000	\$425,000	\$325,000	\$1,250,000	\$190,000	\$13,700,000	
SUBTOTAL NON-209 BALANCE	\$2,043,000	\$1,301,000	\$1,791,000	\$1,620,000	\$519,000	\$445,000	\$458,000	

2024 PLANNED USE OF RESERVES FOR CAPITAL PROJECTS AND EQUIPMENT

	2024	2025	2026	2027	2028	2029	2030	Total Project
TRAFFIC IMPACT (ACT 209) FEES IN FUND 33								
BEGINNING BALANCE (JAN 1)	\$12,000	\$2,000	\$52,000	\$52,000	\$2,000	\$52,000	\$102,000	
Funding / Grant Reimbursement								
Developer contributions (est. per history)	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
SUBTOTAL GRANT REIMBURSEMENT/DEVELOPER FEES	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	
Projects / Grant Commitments								
Match for SH Intersection grants	60,000	-	-	-	-	-	-	\$60,000
Sumneytown Pike widening (design only)	-	-	50,000	100,000	-	-	-	\$150,000
Sumneytown Pike widening (construction) - MontCo 2050/TIP, local share TBD (not included in fund total)	-	-	-	-	-	-	17,500,000	
SUBTOTAL PROJECT COSTS/GRANT COMMITMENTS	\$60,000	\$0	\$50,000	\$100,000	\$0	\$0	\$0	
SUBTOTAL 209 BALANCE	\$2,000	\$52,000	\$52,000	\$2,000	\$52,000	\$102,000	\$152,000	
TRANSPORTATION ENDING CASH BALANCE TOTAL (DEC 31)	\$2,045,000	\$1,353,000	\$1,843,000	\$1,622,000	\$571,000	\$547,000	\$610,000	
HIGHWAY AID (PA GAS TAX) FOR ROAD MAINTENANCE (FUND 35)								
BEGINNING BALANCE (JAN 1)	\$401,000	\$362,000	\$319,000	\$299,000	\$268,000	\$222,000	\$164,000	
Funding								
Annual Liquid Fuels (gas tax) grant	368,000	365,000	360,000	350,000	340,000	330,000	320,000	
Interest	38,000	22,000	27,000	26,000	24,000	22,000	19,000	
SUBTOTAL INCOME	\$406,000	\$387,000	\$387,000	\$376,000	\$364,000	\$352,000	\$339,000	
Project Expenses								
Road paving	415,000	400,000	375,000	375,000	375,000	375,000	375,000	
Salt for winter clearing	30,000	30,000	32,000	32,000	35,000	35,000	35,000	
SUBTOTAL EXPENSES	\$445,000	\$430,000	\$407,000	\$407,000	\$410,000	\$410,000	\$410,000	
HIGHWAY AID ENDING CASH BALANCE (DEC 31)	\$362,000	\$319,000	\$299,000	\$268,000	\$222,000	\$164,000	\$93,000	
GF OPERATING RESERVE* (Funds 01/02/03/04/05)	\$6,687,463	\$6,790,463	\$6,893,463	\$6,996,463	\$7,099,463	\$7,202,463	\$7,305,463	
GEN CAPITAL RESERVES (Funds 16/30/31/33/35)	\$10,846,642	\$8,009,290	\$8,013,114	\$6,014,114	\$3,195,114	\$3,474,614	\$3,219,614	
TOTAL ENDING RESERVES CASH BALANCE (DEC 31)	\$17,534,106	\$14,799,754	\$14,906,578	\$13,010,578	\$10,294,578	\$10,677,078	\$10,525,078	
ENDING DEBT PROCEEDS (DEC 31)	\$5,000,000	\$7,900,000	\$9,000,000	\$4,000,000	\$0	\$0	\$0	
* Operating reserves estimated based on projected annual surpluses or deficits and transfers to other funds								



MEMORANDUM

ATTN: Board of Supervisors
DATE: Thursday, May 23, 2024
FROM: Jamie P. Worman, Assistant Township Manager *Jamie Worman*
SUBJ: DCED Watershed Restoration & DCED Flood Mitigation Grant Resolutions

Township staff has prepared two grant applications for submission through the Watershed Restoration & Protection Program (WRPP) and the Flood Mitigation Program (FMP) provided by the PA Department of Community and Economic Development. Lower Gwynedd Township is seeking funding through the WRPP in the amount of \$187,000 to install riparian restoration / enhancement and streambank stabilization along a portion of an unnamed tributary to the Little Neshaminy Creek, which traverses the Janssen Research and Development Campus. The riparian restoration and enhancement will create a 100' continuous wooded buffer along the creek by planting shade trees and other native vegetation along with stabilizing the eroded streambanks. This project is included in the pollutant reduction plan for reducing sediment in the Little Neshimany and is required as part of the Township's DEP MS4 permit.

The Township is also seeking funding through the FMP in the amount of \$54,400 to conduct a survey and perform a HEC-RAS Flood Study of a portion of the Willow Run and Wissahickon Creek within the Penllyn section of the Township. The study will be used to determine base flood elevations within the neighborhood and identify stormwater improvements that can occur within the watershed to effectively reduce the rate and volume of runoff to the flood prone residences. The Township proposes a match commitment of 15% for each application.

The recommended action is that the BOS approve Resolutions #2024-19 & #2024-20 authorizing the grant submission and authorizing the Township Manager and Assistant Township Manager to execute grant documents.

LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 2024- 19

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE PENNSYLVANIA
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT WATERSHED RESTORATION AND
PROTECTION PROGRAM**

Be it resolved, that the Lower Gwynedd Township Board of Supervisors of Montgomery County hereby requests a Watershed Restoration and Protection Program (WRPP) grant in the amount of \$186,100 from the Commonwealth Financing Authority of the Commonwealth of Pennsylvania to be used for the Janssen Riparian Enhancement and Streambank Restoration Project; and

Be it further resolved, that the Applicant does hereby designate Mimi Gleason, Township Manager, and Jamie Worman, Assistant Township Manager, as the officials to execute all documents and agreements between the Lower Gwynedd Township Board of Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant; and

I, Mimi Gleason, duly qualified Secretary of Lower Gwynedd Township, Montgomery County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by the majority vote of the Lower Gwynedd Township Board of Supervisors at a regular meeting held May 28th, 2024 and said Resolution has been recorded in the Minutes of the Lower Gwynedd Township Board of Supervisors and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lower Gwynedd Township Board of Supervisors, this 28th day of May 2024.

Lower Gwynedd Township (Applicant)

By: _____

Danielle A. Duckett, Chair

Attest: _____

Mimi Gleason, Secretary

Montgomery County

LOWER GWYNEDD TOWNSHIP
BOARD OF SUPERVISORS
MONTGOMERY COUNTY, COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 2024- 20

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE PENNSYLVANIA
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FLOOD MITIGATION PROGRAM**

Be it resolved, that the Lower Gwynedd Township Board of Supervisors of Montgomery County hereby requests a Flood Mitigation Program (FMP) grant in the amount of \$54,400 from the Commonwealth Financing Authority of the Commonwealth of Pennsylvania to be used for the Penllyn Neighborhood Flood Study; and

Be it further resolved, that the Applicant does hereby designate Mimi Gleason, Township Manager, and Jamie Worman, Assistant Township Manager, as the officials to execute all documents and agreements between the Lower Gwynedd Township Board of Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant; and

I, Mimi Gleason, duly qualified Secretary of Lower Gwynedd Township, Montgomery County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by the majority vote of the Lower Gwynedd Township Board of Supervisors at a regular meeting held May 28th, 2024 and said Resolution has been recorded in the Minutes of the Lower Gwynedd Township Board of Supervisors and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Lower Gwynedd Township Board of Supervisors, this 28th day of May 2024.

Lower Gwynedd Township (Applicant)

By: _____

Danielle A. Duckett, Chair

Attest: _____

Mimi Gleason, Secretary

Montgomery County



PROJECT	WORK PERFORMED LAST PERIOD (April 30 th to May 28 th)	WORK TO BE PERFORMED THIS PERIOD (May 28 th to June 25 th)
GENERAL TOWNSHIP PROJECTS		
1. NPDES – MS4 Reporting	<ul style="list-style-type: none"> • Coordination re: Watershed Restoration Protection grant application due May 31st for streambank restoration / riparian enhancement on J&J campus. 	<ul style="list-style-type: none"> • Monitor permit status and perform work as necessary.
2. Misc. Consulting Services	<ul style="list-style-type: none"> • Coordination re: Flood Mitigation Program grant application for Penllyn Neighborhood Flood Study due May 31st. • Coordination re: proposal for woodlands evaluation and strategic management plan. 	<ul style="list-style-type: none"> • Continue work on stormwater strategic plan. • Coordination to replace air release valve & flush force main from Open Door Pump Station.
3. Old Bethlehem Pike Bridge Replacement / Streambank Stabilization	<ul style="list-style-type: none"> • Utility coordination. • Adjust bridge alignment slightly to limit utility impacts. • 	<ul style="list-style-type: none"> • Once the schedule for utility relocation comes into view. Bid project for 2024 start.
4. Bethlehem Pike Pedestrian Bridges (Montco 2040 Grant)	<ul style="list-style-type: none"> • Bridge on southbound side of the road is installed and contractor is working on curb and sidewalk connections. • Ambler Water main was encountered during excavations for bridge foundations on northbound side. • G&A structural engineers are working with contractor & Contech to modify foundation design to limit watermain impact. 	<ul style="list-style-type: none"> • Complete foundation redesign with approval from Contech and Ambler Water. • Agree to change order with contractor and work to get bridge installed in second half of June.
5. Road Repaving Program	<ul style="list-style-type: none"> • Mill & Overlay has begun and will likely be wrapped up week of May 28th. 	<ul style="list-style-type: none"> • Ultra-thin bonded wearing course work will happen later in the summer. July/August timeframe.
6. Pen-Ambler Park	<ul style="list-style-type: none"> • No work performed this period. 	<ul style="list-style-type: none"> • Monitor project and perform work as necessary.

PROJECT	WORK PERFORMED LAST PERIOD (April 30 th to May 28 th)	WORK TO BE PERFORMED THIS PERIOD (May 28 th to June 25 th)
7. Park Master Plans (Ingersoll, Pen-Ambler, Oxford) DCED Grant.	<ul style="list-style-type: none"> • Work on finalizing master plans. 	<ul style="list-style-type: none"> • Final report will be done in beginning of June for submission to DCED for grant closeout.
PRIVATE DEVELOPMENT PROJECTS		
1. Saint Charles Seminary	<ul style="list-style-type: none"> • Construction Observation. • Most work is concentrated on building construction at this stage. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.
2. Precision Watches	<ul style="list-style-type: none"> • Construction Observation. • Review field change for landscaping. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.
3. Hunt Seat Drive	<ul style="list-style-type: none"> • Construction observation. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.
4. Goddard School	<ul style="list-style-type: none"> • No work performed this period. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.
5. Gwynedd Mercy Academy High School	<ul style="list-style-type: none"> • Construction observation. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.
6. GMU – Tri-Plex Building Courtyard Improvements	<ul style="list-style-type: none"> • No work performed this period. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.
7. GMU – Healthcare Innovation Campus	<ul style="list-style-type: none"> • Revised plans submitted for review. 	<ul style="list-style-type: none"> • Issue review of revised plans and escrow. • Work with Applicant to finalize record plans, escrows, etc.
8. SHIP Building 14 Parking & Substation Land Development	<ul style="list-style-type: none"> • Construction observation. 	<ul style="list-style-type: none"> • Monitor project status and perform work as necessary.
9. 776 Johns Lane (Hughes Subdivision)	<ul style="list-style-type: none"> • Construction observation. • Meet with Applicant and PennDOT re: basin discharge to Tennis Ave ROW. 	<ul style="list-style-type: none"> • Monitor project status and perform work as needed.

LOWER GWYNEDD TOWNSHIP PROJECT STATUS REPORT May 2024

DESIGN PROJECTS

SPRING HOUSE INTERSECTION PROJECT – PHASE 2

- Board of Supervisors approved contract extension on 1/23/2024 through 8/28/2024.
- Bowman has reiterated to the contractor that the project must be completed prior to the start of the 2024-2025 school year, which is August 26, 2024.
- Mast arm pole installation started November 2023. Installation completed for traffic signal mast arm pole on southwest corner of intersection and lane control mast arm pole on Norristown Road. Additional mast arm pole installation required as project progresses.
- Utility pole relocations have been completed enough for contractor to progress work without interruption.
- All underground utilities for the project have been relocated.
- All proposed underground stormwater systems have been installed, including the pipe replacement of 42" CMP on Sumneytown Pike.
- Barrier installation scheduled to begin 5/23/2024 along Norristown Road.
- Removal of old culvert structure ongoing.
- Traffic signal underground conduit installation ongoing.
- Paving of roadway beginning 5/23/2024.
- Temporary traffic signal controller adjustments have been implemented to reduce the congestion at the intersection of Bethlehem Pike and Sumneytown Pike/Norristown Road.
- Aerial exhibits for intersection improvements have been completed and posted on township website.
- Next construction progress meeting scheduled for 6/20/2024.

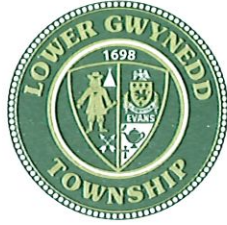
TRAFFIC SIGNAL PROJECTS

PENLLYN PIKE AND TREWELLYN AVENUE/OLD PENLLYN PIKE TRAFFIC SIGNAL UPGRADES

- Traffic signal modernization improvement project.
- DCED LSA – Statewide grant application submitted 11/30/2023.

WELSH ROAD TRAFFIC SIGNAL UPGRADES

- Traffic signal upgrades for the intersections with Evans Road and Darden Drive/Gwynedd Crossing.
- PennDOT Green Light Go (GLG) grant application submitted 2/29/2024.



1130 N. BETHLEHEM PIKE • P.O. BOX 625 • SPRING HOUSE, PA 19477-0625 • 215-646-5302 • FAX 215-646-3357

www.lowergwynedd.org

Finance Memorandum

Date: May 22, 2024

To: Mimi Gleason, Township Manager

From: Melinda Haldeman, CPA Finance Director *MH*

RE: April 2024 LGT Financial Packet:

- ❖ Fund and Cash Balances as of April 30, 2024
- ❖ YTD Budget Report with Prior Years Actuals thru April 30, 2024

The following are items I wish to bring to your attention:

- All cash account reconciliations are current through April 30, 2024
- Sewer Account Receivable is reconciled through April 30, 2024
- All ARPA monies must be obligated by December 31, 2024, and paid out as of December 31, 2026. The current amount left to spend as of May 22, 2024, is \$119,601.75.
- The State Aid for Liquid Fuels was received April 14, 2024, in the amount of \$368,213.97. This amount is \$653 less than 2023.



FUND BALANCE
AND
CASH BALANCE

Lower Gwynedd Township
Fund and Cash Balances as of April 30, 2024

FUND #	FUND	FUND BALANCE @		FUND BALANCE @
		01/01/2024 FINAL	(INCREASE)DECREASE THRU04/30/2024	
01	GENERAL	-8,012,322.99	393,130.85	-7,619,192.14
02	STREET LIGHT	-29,226.63	-3,877.44	-33,104.07
03	FIRE PROTECTION	-61,793.14	-71,932.02	-133,725.16
04	FIRE HYDRANT	-59,525.99	4,579.93	-54,946.06
05	RECREATION	23,901.46	9,295.37	33,196.83
	GENERAL OPERATING FUNDS SURPLUS	-8,138,967.29	331,196.69	-7,807,770.60
08	SEWER OP	-5,763,141.16	-781,719.94	-6,544,861.10
09	SEWER CAPITAL	-4,371,454.29	-152,744.16	-4,524,198.45
	SEWER FUNDS SURPLUS	-10,134,595.45	-934,464.10	-11,069,059.55
16	ACQ OPEN SPACE	-2,250,870.84	-40,580.43	-2,291,451.27
30	CAPITAL RESERVE	-4,214,533.23	-931,275.64	-5,145,808.87
31	STORMWATER MNGMNT	-795,605.31	29,409.95	-766,195.36
33	TRAFFIC IMPACT	-1,819,129.36	-82,198.75	-1,901,328.11
35	HIGHWAY AID	-400,571.72	-348,520.02	-749,091.74
	CAPITAL FUNDS	-9,480,710.46	-1,373,164.89	-10,853,875.35

Cash Balance Total @ 04/30/2024	
\$ 8,179,138.73	
\$ 30,369.29	
\$ 64,202.64	
\$ 60,862.14	
\$ 7,621.57	
\$ 8,342,194.37	TOTAL CASH OPERATING FUNDS
\$ 1,689,772.39	
\$ 4,555,811.92	
\$ 6,245,584.31	TOTAL CASH SEWER FUNDS
\$ 2,291,770.77	
\$ 6,289,226.09	Includes ARPA Funds
\$ 810,395.94	
\$ 1,858,083.86	
\$ 776,292.30	
\$ 12,025,768.96	TOTAL CASH CAPITAL FUNDS

YTD SURPLUS ALL FUNDS: -1,976,432.30

NOTE: REVENUE AND FUND BALANCES ARE NORMALLY A (CREDIT) BALANCE. THIS IS DEPICTED IN (PARENTHESIS) OR A DASH BEFORE NUMBER
NEGATIVE BALANCES ARE DEPICTED IN RED

FUND BALANCE: THE FUND BALANCE IS THE CULMINATION OF INCOME NETTED AGAINST EXPENSES
FROM THE INCEPTION OF THE FUND. WHEN (REVENUE) EXCEEDS EXPENSES, THE FUND BALANCE
WILL BE A (CREDIT).

YTD BUDGET REPORT WITH ACTUALS
2021/2021/2023/2024

Account Number Legend

300 Accounts are Revenue

400 Accounts are Expenses

General Fund Expense Categories:

- 01.401 Executive
- 01.402 Finance
- 01.403 Tax Collection
- 01.404 Law
- 01.408 Engineer
- 01.409 Buildings & Plant
- 01.410 Police
- 01.411 Fire Relief
- 01.412 Ambulance
- 01.413 Code Enforcement
- 01.414 Planning & Zoning
- 01.415 Emergency Management
- 01.427 Recycling
- 01.429 Public Works – Wastewater Collection
- 01.430 Public Works – Highway
- 01.431 Public Works – Cleaning Streets & Gutters
- 01.432 Public Works – Snow Removal
- 01.433 Public Works – Traffic Signs
- 01.434 Public Works – Street Lighting
- 01.436 Public Works – Storm Sewers
- 01.437 Public Works – Vehicle Maintenance
- 01.438 Public Works – Highway Maintenance
- 01.461 Conservation & Natural Resources (EAC)
- 01.486 Insurance
- 01.487 Employee Benefits
- 01.491 Prior Year Expenditures
- 01.492 Interfund Operating Transfers

05/22/2024
14:18:33

Lower Gwynedd Township
YTD BUDGET REPORT WITH PRIOR YEARS
THRU APRIL 2021/2022/2023/2024
FOR PERIOD 04 OF 2024

PAGE 1
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ACCOUNTS FOR: 01 GENERAL FUND	PRIOR YR3 ACTUALS 2021	PRIOR YR2 ACTUALS 2022	LAST YR ACTUALS 2023	CURRENT YR ACTUALS 2024	CY REV BUDGET
301 REAL ESTATE TAXES	-653,679.89	-361,616.30	-237,750.99	-370,619.71	-1,075,000.00
310 LOCAL TAX ACT 511	-1,155,242.38	-1,970,875.60	-2,226,096.17	-2,044,879.73	-7,435,000.00
321 BUSINESS LICENSES & PRMTS	-86,079.21	-85,056.15	-81,489.34	-81,409.19	-291,700.00
322 NON-BUSINESS LICENSE/PRMT	-2,900.00	-3,500.00	-5,315.00	-19,775.00	-12,000.00
331 FINES	-2,245.33	-1,242.94	-1,760.71	-2,606.97	-11,500.00
341 INTEREST EARNINGS	-2,483.82	-4,439.24	-71,204.47	-124,842.16	-330,000.00
342 RENTS & ROYALTIES	-45,807.68	-47,181.91	-48,597.37	-49,992.68	-281,529.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	.00	-2,500.00
355 STATE SHARED REV & ENTLMT	-200.00	.00	-200.00	-1,200.00	-486,117.00
358 LOCAL GOVT ENTITLEMENT	.00	.00	.00	-17,705.38	-19,000.00
361 DEPT EARNINGS-GEN GOVT	-11,207.22	-14,107.55	-12,488.73	-30,679.12	-40,000.00
362 DEPT EARNGS-PUBLIC SAFETY	-219,035.74	-221,447.44	-212,465.07	-216,352.81	-687,973.00
363 DEPT EARNGS-HGHWYS & STS	-3,810.00	-3,900.00	-3,990.00	-4,080.00	-4,080.00
380 MISCELLANEOUS REVENUE	-1,854.80	-9.00	-1,151.96	-302.10	-5,000.00
387 CONTRIBUTIONS & DONATIONS	-30,885.00	.00	.00	.00	-30,000.00
392 INTERFUND OPERATING TRANS	.00	.00	-332.07	.00	-10,394.00
400 GEN GOVT-LEGISLATIVE BODY	39,870.35	36,010.03	57,199.02	58,507.01	231,069.00
401 GEN GOVT-EXECUTIVE	140,708.24	138,848.03	99,201.40	149,071.91	480,590.00
402 GEN GOVT-FINANCIAL ADMIN	76,265.63	76,382.99	147,343.21	82,972.91	420,092.00
403 GEN GOVT-TAX COLLECTION	23,962.82	31,636.36	33,302.14	32,843.90	112,310.00
404 GEN GOVT-LAW	11,822.50	39,008.79	37,245.72	29,024.00	160,500.00
408 GEN GOVT-ENGINEER	36,409.30	34,503.86	33,857.61	35,690.06	135,000.00
409 GEN GOVT-BUILDNGS & PLANT	65,849.83	83,491.93	73,209.99	77,033.27	289,044.00
410 GEN GOVT-POLICE	936,166.38	1,022,984.69	1,177,866.29	1,224,310.64	4,620,138.96
411 GEN GOVT-FIRE	.00	.00	.00	.00	137,473.00
412 AMBULANCE	.00	.00	.00	.00	30,000.00
413 GEN GOVT-CODE ENFORCEMENT	12,013.75	4,809.00	2,443.75	2,400.00	12,000.00
414 GEN GOVT-PLANING & ZONING	126,541.34	138,810.61	138,090.65	137,495.66	675,464.00
427 SANITATN-SOLID WASTE DISP	.00	4,450.00	6,850.00	.00	7,500.00
429 PUBLC WORKS-WASTEWTR COLL	321.35	958.15	.00	.00	.00
430 PUB WORKS-HIGHWAY RDS STS	184,445.39	179,023.82	192,100.38	152,713.86	713,997.00
431 CLEANING STREETS & GUTTER	189.63	75.00	.00	.00	10,000.00
432 PUBLC WORKS-SNOW/ICE REMV	45,270.02	23,083.15	4,397.31	8,544.13	51,060.00
433 PUBLC WORKS-TRAFFIC	3,651.26	4,532.90	34,644.84	4,524.57	35,750.00
434 PUBLC WORKS-STREET LGHTNG	432.82	633.13	547.50	698.75	3,200.00
436 MAINTENANCE STORM SEWERS	3,901.89	2,239.69	10,483.94	4,535.75	17,500.00
437 PUBLC WORKS-REPR TOOL&MAC	19,211.38	27,844.20	26,810.99	28,569.94	77,658.00
438 PUBLC WORKS-HIGHWAY MAINT	7,342.68	1,511.41	3,563.50	3,593.71	15,000.00
461 OPEN SPACE CONSERVATION	989.55	910.48	1,414.87	.00	.00
486 INSURANCE	89,472.18	26,794.90	35,319.12	91,795.64	68,460.00
487 EMPLOYEE BENEFITS	17,294.01	5,431.26	6,837.51	15,435.95	113,838.00
491 REFUND PRIOR YEAR REVENUES	1,099.69	-248.66	.00	.00	.00
492 INTERFUND OPERATING TRANS	.00	.00	620,375.00	1,217,814.04	1,874,537.00
TOTAL GENERAL FUND	-372,199.08	-829,650.41	-159,737.14	393,130.85	-429,612.04
TOTAL REVENUES	-2,215,431.07	-2,713,376.13	-2,902,841.88	-2,964,444.85	-10,721,793.00
TOTAL EXPENSES	1,843,231.99	1,883,725.72	2,743,104.74	3,357,575.70	10,292,180.96
TOTAL 01 GENERAL FUND	-372,199.08	-829,650.41	-159,737.14	393,130.85	-429,612.04

REVENUES

Expenses

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ACCOUNTS FOR: 02 STREET LIGHT FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	-11,521.49	-4,809.86	-12,252.99	-5,520.88	-19,000.00
341 INTEREST EARNINGS	-6.02	-9.43	-370.65	-528.95	-1,100.00
434 PUBLIC WORKS-STREET LGHTNG	5,262.34	4,197.38	2,567.07	2,172.39	13,935.00
TOTAL STREET LIGHT FUND	-6,265.17	-621.91	-10,056.57	-3,877.44	-6,165.00
TOTAL REVENUES	-11,527.51	-4,819.29	-12,623.64	-6,049.83	-20,100.00
TOTAL EXPENSES	5,262.34	4,197.38	2,567.07	2,172.39	13,935.00
TOTAL 02 STREET LIGHT FUND	-6,265.17	-621.91	-10,056.57	-3,877.44	-6,165.00

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ACCOUNTS FOR: 03 FIRE PROTECTION FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	-124,639.54	-67,935.34	-38,506.12	-70,807.41	-202,700.00
341 INTEREST EARNINGS	-4.39	-3.61	-2,552.02	-1,124.61	-5,500.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-165,000.00
480 MISC EXPENDITURES	.00	.00	.00	.00	203,700.00
489 OTHER MISCELLANEOUS EXPENDITUR	.00	.00	.00	.00	165,000.00
TOTAL FIRE PROTECTION FUND	-124,643.93	-67,938.95	-41,058.14	-71,932.02	-4,500.00
TOTAL REVENUES	-124,643.93	-67,938.95	-41,058.14	-71,932.02	-373,200.00
TOTAL EXPENSES	.00	.00	.00	.00	368,700.00
TOTAL 03 FIRE PROTECTION FUND	-124,643.93	-67,938.95	-41,058.14	-71,932.02	-4,500.00

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ACCOUNTS FOR: 04 FIRE HYDRANT FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	-25,550.70	-12,986.73	-7,639.16	-14,549.36	-41,650.00
341 INTEREST EARNINGS	-9.21	-29.43	-1,039.08	-1,072.08	-3,100.00
411 GEN GOVT-FIRE	14,824.72	15,651.07	18,686.12	20,201.37	50,000.00
TOTAL FIRE HYDRANT FUND	-10,735.19	2,634.91	10,007.88	4,579.93	5,250.00
TOTAL REVENUES	-25,559.91	-13,016.16	-8,678.24	-15,621.44	-44,750.00
TOTAL EXPENSES	14,824.72	15,651.07	18,686.12	20,201.37	50,000.00
TOTAL 04 FIRE HYDRANT FUND	-10,735.19	2,634.91	10,007.88	4,579.93	5,250.00

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ACCOUNTS FOR: 05 RECREATION FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
301 REAL ESTATE TAXES	-243,231.68	-132,613.88	-88,223.65	-138,220.22	-395,500.00
341 INTEREST EARNINGS	-57.59	-68.41	-3,342.51	-131.00	-12,000.00
361 DEPT EARNINGS-GEN GOVT	-5,500.00	-5,505.00	.00	.00	-22,096.00
367 DEPT EARNINGS-CULTURE REC	-1,675.00	-2,550.00	-14,580.00	-13,941.00	-67,850.00
387 CONTRIBUTIONS & DONATIONS	-100.00	-85.93	-25.00	.00	.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-180,000.00
437 PUBL WORKS-REPR TOOL&MAC	1,369.61	3,186.12	3,231.73	5,117.96	11,000.00
451 CULTURE-RECREATION ADMIN	30,828.24	37,962.54	48,518.61	55,089.76	180,289.00
452 PARTICIPANT RECREATION	.00	.00	.00	.00	19,770.00
453 RECREATION EVENTS	.00	345.67	2,024.59	3,145.03	21,200.00
454 PARKS	90,605.14	99,389.13	125,349.96	74,503.26	382,897.00
459 ADULT PROGRAMS	.00	.00	1,215.00	1,445.00	1,300.00
486 INSURANCE	6,022.96	2,111.18	7,826.39	15,779.22	17,603.00
487 EMPLOYEE BENEFITS	5,998.49	4,450.62	4,976.80	6,507.36	33,331.00
TOTAL RECREATION FUND	-115,739.83	6,622.04	86,971.92	9,295.37	-10,056.00
TOTAL REVENUES	-250,564.27	-140,823.22	-106,171.16	-152,292.22	-677,446.00
TOTAL EXPENSES	134,824.44	147,445.26	193,143.08	161,587.59	667,390.00
TOTAL 05 RECREATION FUND	-115,739.83	6,622.04	86,971.92	9,295.37	-10,056.00

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ACCOUNTS FOR: 08 SEWER FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-366.89	-824.29	-22,651.93	-5,260.40	-70,000.00
361 DEPT EARNINGS-GEN GOVT	-300.00	-172.50	.00	.00	-100.00
364 DEPT EARNGS-SANITATION	-1,366,260.74	-1,290,685.88	-1,400,938.38	-1,440,637.24	-2,834,300.00
383 SPECIAL ASSESSMENTS	-540.04	.00	-900.00	.00	-1,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-800,000.00
402 GEN GOVT-FINANCIAL ADMIN	11,109.35	6,833.40	7,110.20	7,919.89	27,500.00
404 GEN GOVT-LAW	.00	2,658.76	-4,055.76	.00	15,000.00
408 GEN GOVT-ENGINEER	7,249.06	3,528.56	.00	.00	5,000.00
409 GEN GOVT-BUILDNGS & PLANT	.00	.00	.00	.00	130,000.00
429 PUBLK WORKS-WASTEWTR COLL	355,121.99	362,754.32	430,026.85	524,263.16	2,988,576.00
486 INSURANCE	4,121.48	1,935.30	992.04	1,818.50	2,507.00
487 EMPLOYEE BENEFITS	21,795.74	33,804.51	44,625.69	30,176.15	173,954.00
492 INTERFUND OPERATING TRANS	.00	.00	.00	100,000.00	15,065.00
TOTAL SEWER FUND	-968,070.05	-880,167.82	-945,791.29	-781,719.94	-347,798.00
TOTAL REVENUES	-1,367,467.67	-1,291,682.67	-1,424,490.31	-1,445,897.64	-3,705,400.00
TOTAL EXPENSES	399,397.62	411,514.85	478,699.02	664,177.70	3,357,602.00
TOTAL 08 SEWER FUND	-968,070.05	-880,167.82	-945,791.29	-781,719.94	-347,798.00

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ACCOUNTS FOR: 09 SEWER CAPITAL RESERVE	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-477.16	-1,940.34	-60,110.54	-80,155.13	-180,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	-100,000.00	.00
409 GEN GOVT-BUILDNGS & PLANT	.00	9,149.75	.00	2,745.00	56,685.00
429 PUBLIC WORKS-WASTEWTR COLL	.00	.00	.00	8,991.24	46,000.00
439 CONSTRUCTION & REBUILDING	.00	21,251.38	10,855.84	15,674.73	439,000.00
492 INTERFUND OPERATING TRANS	.00	.00	.00	.00	800,000.00
TOTAL SEWER CAPITAL RESERVE	-477.16	28,460.79	-49,254.70	-152,744.16	1,161,685.00
TOTAL REVENUES	-477.16	-1,940.34	-60,110.54	-180,155.13	-180,000.00
TOTAL EXPENSES	.00	30,401.13	10,855.84	27,410.97	1,341,685.00
TOTAL 09 SEWER CAPITAL RESERVE	-477.16	28,460.79	-49,254.70	-152,744.16	1,161,685.00

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ACCOUNTS FOR: 16	ACQUISITION OF OPEN SPAC	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341	INTEREST EARNINGS	-247.91	-856.53	-33,855.03	-40,899.93	-118,000.00
342	RENTS & ROYALTIES	-6,300.00	-4,875.00	.00	.00	.00
408	GEN GOVT-ENGINEER	3,657.50	.00	.00	.00	.00
454	PARKS	68,674.77	.00	.00	319.50	10,000.00
	TOTAL ACQUISITION OF OPEN SPAC	65,784.36	-5,731.53	-33,855.03	-40,580.43	-108,000.00
	TOTAL REVENUES	-6,547.91	-5,731.53	-33,855.03	-40,899.93	-118,000.00
	TOTAL EXPENSES	72,332.27	.00	.00	319.50	10,000.00
	TOTAL 16 ACQUISITION OF OPEN SPAC	65,784.36	-5,731.53	-33,855.03	-40,580.43	-108,000.00

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ACCOUNTS FOR: 30 CAPITAL RESERVE FUND	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-2,951.32	-3,859.16	-72,953.08	-178,549.54	-230,007.00
351 FEDERAL GRANTS	.00	.00	-250,000.00	.00	.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	-11,565.77	-1,316,067.00
391 FIXED ASSETS PROCEEDS	.00	.00	.00	.00	-20,000.00
392 INTERFUND OPERATING TRANS	.00	.00	-600,000.00	-1,217,814.04	-200,000.00
401 GEN GOVT-EXECUTIVE	.00	.00	.00	132,453.09	762,852.00
407 DATA PROCESSING	.00	938.98	6,426.00	17,069.68	64,315.00
409 GEN GOVT-BUILDNGS & PLANT	61,278.00	30,782.38	675.00	21,907.50	386,000.00
410 GEN GOVT-POLICE	.00	425.00	.00	130,047.18	242,000.00
411 GEN GOVT-FIRE	.00	300,000.00	.00	.00	.00
430 PUB WORKS-HIGHWAY RDS STS	11,912.07	.00	.00	70,438.24	110,000.00
439 CONSTRUCTION & REBUILDING	35,234.38	28,264.23	16,731.38	24,891.38	1,177,000.00
454 PARKS	11,406.70	8,976.36	22,887.91	79,846.64	716,500.00
TOTAL CAPITAL RESERVE FUND	116,879.83	365,527.79	-876,232.79	-931,275.64	1,692,593.00
TOTAL REVENUES	-2,951.32	-3,859.16	-922,953.08	-1,407,929.35	-1,766,074.00
TOTAL EXPENSES	119,831.15	369,386.95	46,720.29	476,653.71	3,458,667.00
TOTAL 30 CAPITAL RESERVE FUND	116,879.83	365,527.79	-876,232.79	-931,275.64	1,692,593.00

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ACCOUNTS FOR: 31 STORMWATER MANAGEMENT	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
341 INTEREST EARNINGS	-67.68	-187.41	-5,078.63	-14,451.55	-20,000.00
354 ST. CAPITAL & OP. GRANTS	.00	.00	.00	.00	-158,920.00
387 CONTRIBUTIONS & DONATIONS	.00	-75,323.50	.00	.00	-260,435.00
392 INTERFUND OPERATING TRANS	.00	.00	4,931.10	.00	.00
446 STORMWATER MANAGEMENT	2,236.25	9,184.00	13,187.94	12,661.50	478,000.00
448 TREE CONTRIBUTION EXPENSES	.00	.00	.00	31,200.00	.00
TOTAL STORMWATER MANAGEMENT	2,168.57	-66,326.91	13,040.41	29,409.95	38,645.00
TOTAL REVENUES	-67.68	-75,510.91	-147.53	-14,451.55	-439,355.00
TOTAL EXPENSES	2,236.25	9,184.00	13,187.94	43,861.50	478,000.00
TOTAL 31 STORMWATER MANAGEMENT	2,168.57	-66,326.91	13,040.41	29,409.95	38,645.00

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ACCOUNTS FOR: 33	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
TRAFFIC IMPACT FUND					
341 INTEREST EARNINGS	-162.27	-280.73	-24,306.52	-32,903.90	-81,000.00
354 ST. CAPITAL & OP. GRANTS	-278,938.62	.00	.00	-323,326.80	-2,416,316.00
361 DEPT EARNINGS-GEN GOVT	-11,425.00	-75,405.00	.00	.00	-50,000.00
392 INTERFUND OPERATING TRANS	.00	.00	.00	.00	-800,000.00
402 GEN GOVT-FINANCIAL ADMIN	.00	492.50	18,528.30	.00	40,000.00
433 PUBL WORKS-TRAFFIC	470,749.71	36,197.74	44,523.02	274,031.95	2,650,000.00
439 CONSTRUCTION & REBUILDING	.00	.00	5,353.38	.00	665,000.00
TOTAL TRAFFIC IMPACT FUND	180,223.82	-38,995.49	44,098.18	-82,198.75	7,684.00
TOTAL REVENUES	-290,525.89	-75,685.73	-24,306.52	-356,230.70	-3,347,316.00
TOTAL EXPENSES	470,749.71	36,690.24	68,404.70	274,031.95	3,355,000.00
TOTAL 33 TRAFFIC IMPACT FUND	180,223.82	-38,995.49	44,098.18	-82,198.75	7,684.00

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ACCOUNTS FOR:	PRIOR YR3 ACTUALS	PRIOR YR2 ACTUALS	LAST YR ACTUALS	CURRENT YR ACTUALS	CY REV BUDGET
35 HIGHWAY AID FUND					
341 INTEREST EARNINGS	-131.90	-235.24	-7,178.15	-7,506.61	-36,000.00
355 STATE SHARED REV & ENTLMT	-348,150.90	-359,978.98	-368,867.51	-368,213.97	-370,000.00
392 INTERFUND OPERATING TRANS	.00	.00	-20,375.00	.00	.00
432 PUBLIC WORKS-SNOW/ICE REMV	36,264.99	37,144.48	6,527.77	27,200.56	30,000.00
433 PUBLIC WORKS-TRAFFIC	965.63	.00	.00	.00	.00
439 CONSTRUCTION & REBUILDING	.00	.00	.00	.00	415,000.00
TOTAL HIGHWAY AID FUND	-311,052.18	-323,069.74	-389,892.89	-348,520.02	39,000.00
TOTAL REVENUES	-348,282.80	-360,214.22	-396,420.66	-375,720.58	-406,000.00
TOTAL EXPENSES	37,230.62	37,144.48	6,527.77	27,200.56	445,000.00
TOTAL 35 HIGHWAY AID FUND	-311,052.18	-323,069.74	-389,892.89	-348,520.02	39,000.00
GRAND TOTAL	-1,544,251.69	-1,809,257.23	-2,351,428.09	-1,976,432.30	2,038,725.96



LOWER GWYNEDD TOWNSHIP
INVOICE WARRANT REPORT

The Lower Gwynedd Township Board of Supervisors hereby approves the invoices listed on the Accounts Payable Warrant Report for checks dated 5/28/2024 per the signed Resolution. The invoices total \$104,108.77. Also attached is the P-Card Statement and Vendor Report for April.

SIGNED: _____

DATED: _____

PAID INVOICES REPORT

WARRANT: 052824

TO FISCAL 2024/05 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL	ACCOUNT	GL ACCOUNT DESCRIPTION	
18 21ST CENTURY MEDIA NEWSPAPER, LLC	166425	05/07/24	68157		103006	P	05/28/24	01401	340	ADVERTISING/PRINTING	477.81
INVOICE: 2599659/2596180											
166425	166425	05/07/24	68157		103006	P	05/28/24	01414	340	ADVERTISNG/PRINTNG/BINDNG	1,060.27
INVOICE: 2599659/2596180											
VENDOR TOTALS				12,045.12 YTD INVOICED					13,964.34 YTD PAID		1,538.08
837 ALBERT M. COMLY, JR.	166456	05/08/24	68188		103007	P	05/28/24	01413	312	FIRE SAFETY INSPECTOR	600.00
INVOICE: 060124											
VENDOR TOTALS				3,712.50 YTD INVOICED					5,332.50 YTD PAID		600.00
3401 ATLANTIC TACTICAL, INC.	166489	05/08/24	68221		103008	P	05/28/24	01410	220	OPERATING SUPPLIES	1,266.00
INVOICE: SI-80826353											
VENDOR TOTALS				1,266.00 YTD INVOICED					1,266.00 YTD PAID		1,266.00
1241 BEE, BERGVALL & COMPANY P.C.	166459	05/08/24	68191		103009	P	05/28/24	01402	310	PROFESSIONAL SERVICES	4,060.00
INVOICE: 39492											
VENDOR TOTALS				6,910.00 YTD INVOICED					11,985.00 YTD PAID		4,060.00
1116 BOWMAN CONSULTING GROUP, LTD.	166457	05/08/24	68189		103010	P	05/28/24	01408	310	PROFESSIONAL SERVICES	7,491.25
INVOICE: 043024											
166457	166457	05/08/24	68189		103010	P	05/28/24	01147	000	LEGAL&ENGINEER	666.25
INVOICE: 043024											
166457	166457	05/08/24	68189		103010	P	05/28/24	33433	200	MULTIMODAL PHASE 2 EXPENS	21,987.50
INVOICE: 043024											
VENDOR TOTALS				93,011.47 YTD INVOICED					120,983.93 YTD PAID		30,145.00
3319 BUCKS COUNTY WATER & SEWER AUTHORITY	166487	05/08/24	68219		103011	P	05/28/24	08429	450	CONTRACTED SERVICES	4,300.00
INVOICE: 2024-04											
VENDOR TOTALS				34,585.00 YTD INVOICED					43,185.00 YTD PAID		4,300.00
4035 CHRISTOPHER KING	166514	05/08/24	68246		103012	P	05/28/24	05367	800	SUMMER CAMP FEES	1,325.00
INVOICE: 053124											
VENDOR TOTALS				1,325.00 YTD INVOICED					1,325.00 YTD PAID		1,325.00
3457 CHRISTOPHER SWENSON	166490	05/08/24	68222		103013	P	05/28/24	01410	174	EDUC. TUITION REIMBURSEME	2,159.52
INVOICE: 051324											

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VENDOR TOTALS		2,159.52		YTD INVOICED		4,644.78		YTD PAID		2,159.52	
1999 COMMONWEALTH PRECAST, INC.	166470	05/08/24	68202		103014	P	05/28/24	01436	245	STORM SEWER & DRAIN SUPPL	2,232.00
	INVOICE: 29655										
166471	05/08/24	68203		103014	P	05/28/24	01436	245	STORM SEWER & DRAIN SUPPL	1,260.00	
	INVOICE: 29618										
166472	05/08/24	68204		103014	P	05/28/24	01436	245	STORM SEWER & DRAIN SUPPL	880.00	
	INVOICE: 29595										
VENDOR TOTALS		4,372.00		YTD INVOICED		4,372.00		YTD PAID		4,372.00	
4032 CORY J. CHEGIA	166511	05/08/24	68243		103015	P	05/28/24	05367	800	SUMMER CAMP FEES	1,050.00
	INVOICE: 053124										
VENDOR TOTALS		1,050.00		YTD INVOICED		1,050.00		YTD PAID		1,050.00	
4034 DANIEL WILSON	166513	05/08/24	68245		103016	P	05/28/24	05367	800	SUMMER CAMP FEES	875.00
	INVOICE: 053124										
VENDOR TOTALS		875.00		YTD INVOICED		875.00		YTD PAID		875.00	
835 DAVID A. MORGAN	166455	05/08/24	68187		103017	P	05/28/24	01410	220	OPERATING SUPPLIES	180.00
	INVOICE: 11947										
VENDOR TOTALS		940.33		YTD INVOICED		940.33		YTD PAID		180.00	
1416 DAVIDHEISER'S INC.	166463	05/08/24	68195		103018	P	05/28/24	01410	370	VEHICLE MAINTENANCE	338.00
	INVOICE: 28401										
VENDOR TOTALS		825.00		YTD INVOICED		1,109.00		YTD PAID		338.00	
25 DEL-VAL INTERNATIONAL TRUCKS, INC.	166427	05/08/24	68159		103019	P	05/28/24	08429	373	REP/MNT VEHICLES, EQUIPME	53.00
	INVOICE: 1437149										
166427	05/08/24	68159		103019	P	05/28/24	01437	261	REPAIR TOOLS AND MACH	53.00	
	INVOICE: 1437149										
VENDOR TOTALS		4,149.74		YTD INVOICED		7,565.69		YTD PAID		106.00	
3756 DELCO SOLUTIONS, LLC	166503	05/08/24	68235		103020	P	05/28/24	01401	370	REPAIRS & MAINTENANCE	195.00
	INVOICE: 4505										
VENDOR TOTALS		1,170.00		YTD INVOICED		1,365.00		YTD PAID		195.00	

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3885 DENNIS GRAVINESE, JR	166505	05/08/24	68237		103021	P	05/28/24	08429 238	UNIFORMS	100.98
	INVOICE:	052324								
VENDOR TOTALS				250.95	YTD INVOICED			544.45	YTD PAID	100.98
3921 EACR INC.	166507	05/08/24	68239		103022	P	05/28/24	01427 300	RECYCLING PROGRAM	4,750.00
	INVOICE:	1350								
VENDOR TOTALS				4,750.00	YTD INVOICED			4,750.00	YTD PAID	4,750.00
2614 FASTENAL COMPANY	166476	05/08/24	68208		103023	P	05/28/24	05454 372	MATERIALS & SUPPLIES PARK	52.30
	INVOICE:	PATEL121298								
VENDOR TOTALS				52.30	YTD INVOICED			52.30	YTD PAID	52.30
3175 FLOUNDERS COMMUNICATIONS	166482	05/08/24	68214		103024	P	05/28/24	01401 320	COMMUNICATION	189.95
	INVOICE:	183752-US20								
VENDOR TOTALS				4,674.05	YTD INVOICED			4,756.55	YTD PAID	189.95
548 GARY O'CONNOR	166453	05/28/24	68185		103025	P	05/28/24	01410 158	POST-RETIREMENT HEALTH BE	200.00
	INVOICE:	060124								
VENDOR TOTALS				1,200.00	YTD INVOICED			1,200.00	YTD PAID	200.00
67 GENUINE PARTS COMPANY	166435	04/30/24	68167		103026	P	05/28/24	01437 261	REPAIR TOOLS AND MACH	37.17
	INVOICE:	043024								
	166435	04/30/24	68167		103026	P	05/28/24	01410 370	VEHICLE MAINTENANCE	6.99
	INVOICE:	043024								
	166435	04/30/24	68167		103026	P	05/28/24	08429 373	REP/MNT VEHICLES, EQUIPME	112.08
	INVOICE:	043024								
VENDOR TOTALS				228.11	YTD INVOICED			239.49	YTD PAID	156.24
1191 GEORGE ALLEN PORTABLE TOILETS, INC.	166458	05/08/24	68190		103027	P	05/28/24	05454 380	RENTALS - EQUIPMENT	664.00
	INVOICE:	050824								
VENDOR TOTALS				2,871.00	YTD INVOICED			2,871.00	YTD PAID	664.00
1954 GROFF TRACTOR & EQUIPMENT, INC.	166467	05/08/24	68199		103028	P	05/28/24	08429 373	REP/MNT VEHICLES, EQUIPME	3.10
	INVOICE:	PS0541261-1								
	166467	05/08/24	68199		103028	P	05/28/24	01437 261	REPAIR TOOLS AND MACH	3.10
	INVOICE:	PS0541261-1								

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	166468	05/08/24	68200		103028	P	05/28/24	08429 373	REP/MNT VEHICLES, EQUIPME	9.71
	INVOICE: PS0542102-1									
	166468	05/08/24	68200		103028	P	05/28/24	01437 261	REPAIR TOOLS AND MACH	9.75
	INVOICE: PS0542102-1									
	166469	05/08/24	68201		103028	P	05/28/24	08429 373	REP/MNT VEHICLES, EQUIPME	12.10
	INVOICE: PS0539581-1									
	VENDOR TOTALS			407.35	YTD INVOICED			2,158.23	YTD PAID	37.76
146	H. A. WEIGAND, INC.									
	166448	05/14/24	68180		103029	P	05/28/24	01433 010	STREET SIGNS	44.00
	INVOICE: 123680									
	VENDOR TOTALS			1,917.50	YTD INVOICED			1,917.50	YTD PAID	44.00
542	HAJOCA CORPORATION									
	166452	05/10/24	68184		103030	P	05/28/24	05454 372	MATERIALS & SUPPLIES PARK	30.75
	INVOICE: S033408748.001									
	VENDOR TOTALS			30.75	YTD INVOICED			338.35	YTD PAID	30.75
4033	HEIDI FERGUSON									
	166512	05/08/24	68244		103031	P	05/28/24	05367 800	SUMMER CAMP FEES	675.00
	INVOICE: 053124									
	VENDOR TOTALS			675.00	YTD INVOICED			675.00	YTD PAID	675.00
425	HORSHAM CAR WASH INC.									
	166451	05/10/24	68183		103032	P	05/28/24	01410 370	VEHICLE MAINTENANCE	252.00
	INVOICE: 903									
	VENDOR TOTALS			966.98	YTD INVOICED			1,229.98	YTD PAID	252.00
4038	JENNIE ZAUCHA									
	166517	05/08/24	68249		103033	P	05/28/24	05367 800	SUMMER CAMP FEES	1,050.00
	INVOICE: 053124									
	VENDOR TOTALS			1,050.00	YTD INVOICED			1,050.00	YTD PAID	1,050.00
4031	JOHN H KENNEDY & ASSOCIATES, LLC									
	166510	05/08/24	68242		103034	P	05/28/24	01414 313	PROF SERV- ENGINEERING	1,231.50
	INVOICE: 15501									
	VENDOR TOTALS			1,231.50	YTD INVOICED			1,231.50	YTD PAID	1,231.50
4037	KAREN SCHWEMMER									
	166516	05/08/24	68248		103035	P	05/28/24	05367 800	SUMMER CAMP FEES	1,225.00
	INVOICE: 053124									
	VENDOR TOTALS			1,225.00	YTD INVOICED			1,225.00	YTD PAID	1,225.00

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3358 KEYSTONE MUNICIPAL SERVICES, INC.	166488	05/08/24	68220		103036	P	05/28/24	01414 311	PROF SERV- UCC INSPECTING	7,300.00
	INVOICE:	37350								
VENDOR TOTALS				60,060.75	YTD INVOICED			81,194.25	YTD PAID	7,300.00
1287 KONICA MINOLTA BUSINESS SOLUTIONS USA, INC.	166461	05/08/24	68193		103037	P	05/28/24	01401 370	REPAIRS & MAINTENANCE	99.99
	INVOICE:	110015241								
	166462	05/08/24	68194		103037	P	05/28/24	01401 370	REPAIRS & MAINTENANCE	600.34
	INVOICE:	110015337								
VENDOR TOTALS				37,915.39	YTD INVOICED			44,323.82	YTD PAID	700.33
3216 KUHL'S LAW FIRM, PLLC	166483	05/08/24	68215		103038	P	05/28/24	01414 314	PROF SERV- LEGAL (ZHB)	4,440.00
	INVOICE:	1676								
VENDOR TOTALS				4,440.00	YTD INVOICED			20,460.00	YTD PAID	4,440.00
3939 LEIGH RUSSO	166508	05/08/24	68240		103039	P	05/28/24	05367 800	SUMMER CAMP FEES	475.00
	INVOICE:	053124								
VENDOR TOTALS				475.00	YTD INVOICED			475.00	YTD PAID	475.00
3646 MCDONALD UNIFORM COMPANY, INC.	166495	05/08/24	68227		103040	P	05/28/24	01410 238	UNIFORMS	119.46
	INVOICE:	230389								
VENDOR TOTALS				16,384.16	YTD INVOICED			19,246.29	YTD PAID	119.46
4036 MEGHAN KRESZSWICK	166515	05/08/24	68247		103041	P	05/28/24	05367 800	SUMMER CAMP FEES	975.00
	INVOICE:	053124								
VENDOR TOTALS				975.00	YTD INVOICED			975.00	YTD PAID	975.00
122 MELFIKO, INC.	166436	05/04/24	68168		103042	P	05/28/24	01400 220	OPERATING SUPPLIES	202.40
	INVOICE:	111123								
VENDOR TOTALS				202.40	YTD INVOICED			202.40	YTD PAID	202.40
2949 MONTGOMERY COUNTY LAW	166477	05/08/24	68209		103043	P	05/28/24	01401 340	ADVERTISING/PRINTING	25.00
	INVOICE:	052324								
VENDOR TOTALS				25.00	YTD INVOICED			25.00	YTD PAID	25.00
140 NORTH WALES WATER AUTHORITY										

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166437		05/14/24	68169		103044	P	05/28/24	01409 360	UTILITIES	424.74
	INVOICE: 07240779		051424							
166438		05/14/24	68170		103044	P	05/28/24	01409 360	UTILITIES	14.88
	INVOICE: 85344233		051424							
166439		05/14/24	68171		103044	P	05/28/24	01409 360	UTILITIES	14.88
	INVOICE: 08863528		051424							
166440		05/14/24	68172		103044	P	05/28/24	05454 361	UTILITIES	14.88
	INVOICE: 04271047		051424							
166441		05/14/24	68173		103044	P	05/28/24	05454 361	UTILITIES	29.26
	INVOICE: 73994984		051424							
166442		05/14/24	68174		103044	P	05/28/24	08429 360	PUBLIC UTILITY SERVICES	14.88
	INVOICE: 13691066		051424							
166443		05/14/24	68175		103044	P	05/28/24	05454 361	UTILITIES	14.88
	INVOICE: 06346012		051424							
166444		05/14/24	68176		103044	P	05/28/24	05454 361	UTILITIES	24.80
	INVOICE: 59057996		051424							
166445		05/14/24	68177		103044	P	05/28/24	08429 360	PUBLIC UTILITY SERVICES	14.88
	INVOICE: 85091769		051424							
166446		05/14/24	68178		103044	P	05/28/24	08429 360	PUBLIC UTILITY SERVICES	14.88
	INVOICE: 12763862		051424							
166447		05/14/24	68179		103045	P	05/28/24	08429 220	OPERATING SUPPLIES	1,968.00
	INVOICE: SALES0002402									
VENDOR TOTALS		37,441.64		YTD INVOICED		40,816.89		YTD PAID		2,550.96
1463	ODP BUSINESS SOLUTIONS, LLC									
	166464	05/08/24	68196		103046	P	05/28/24	01401 200	SUPPLIES-OFFICE SUPPLIES	143.96
	INVOICE: 365994313001									
VENDOR TOTALS		199.42		YTD INVOICED		199.42		YTD PAID		143.96
3218	OPTIMUM CONTROLS CORPORATION									
	166484	05/08/24	68216		103047	P	05/28/24	08429 371	REPAIR/MAINT PUMPING STAT	810.00
	INVOICE: 046906									
VENDOR TOTALS		1,727.40		YTD INVOICED		1,822.40		YTD PAID		810.00
3229	ORSINI AUTO REPAIR, INC.									
	166486	05/08/24	68218		103048	P	05/28/24	01410 370	VEHICLE MAINTENANCE	41.39
	INVOICE: 13670									
VENDOR TOTALS		2,746.74		YTD INVOICED		2,746.74		YTD PAID		41.39
3700	PA TURNPIKE TOLL BY PLATE									
	166496	05/08/24	68228		103049	P	05/28/24	01430 220	HWY MAINT-GEN SERV/SUPPLS	10.00
	INVOICE: 133169633-1									
	166497	05/08/24	68229		103049	P	05/28/24	01410 220	OPERATING SUPPLIES	22.60
	INVOICE: 133127720-1									
	166498	05/08/24	68230		103049	P	05/28/24	01410 220	OPERATING SUPPLIES	111.10
	INVOICE: 133169632-1									

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VENDOR TOTALS		303.10 YTD INVOICED			315.70 YTD PAID			143.70			
665 PAUL B. MOYER & SONS	166454	05/08/24	68186		103050	P	05/28/24	05437	370	REPAIR TOOLS & MACHINERY	83.35
	INVOICE:	6020712									
VENDOR TOTALS		1,102.39 YTD INVOICED			1,167.38 YTD PAID			83.35			
5 PECO - PAYMENT PROCESSING	166406	05/09/24	68138		103051	P	05/28/24	02434	382	R/M GWYNN OAKS DISTRICT	7.54
	INVOICE:	60758873000	050924								
	166407	05/06/24	68139		103051	P	05/28/24	02434	379	R/M GWYNEDD RESERVE DISTR	7.57
	INVOICE:	9503468000	050624								
	166408	05/06/24	68140		103051	P	05/28/24	05454	361	UTILITIES	13.89
	INVOICE:	0548354000	050624								
	166409	05/09/24	68141		103051	P	05/28/24	02434	381	R/M WALNUT FARMS DISTRICT	26.42
	INVOICE:	0457866000	050924								
	166410	05/06/24	68142		103051	P	05/28/24	05454	361	UTILITIES	29.12
	INVOICE:	3270531222	050624								
	166411	05/14/24	68143		103051	P	05/28/24	08429	360	PUBLIC UTILITY SERVICES	31.61
	INVOICE:	3372985000	051424								
	166412	05/07/24	68144		103051	P	05/28/24	05454	361	UTILITIES	32.77
	INVOICE:	6865873000	050724								
	166413	05/09/24	68145		103051	P	05/28/24	02434	378	R/M CEDAR HILL EST DISTRI	37.73
	INVOICE:	0671390000	050924								
	166414	05/06/24	68146		103051	P	05/28/24	01409	360	UTILITIES	38.32
	INVOICE:	1975632000	050624								
	166415	05/07/24	68147		103051	P	05/28/24	08429	360	PUBLIC UTILITY SERVICES	39.32
	INVOICE:	3161783000	050724								
	166416	05/06/24	68148		103051	P	05/28/24	05454	361	UTILITIES	45.65
	INVOICE:	4325804000	050624								
	166417	05/07/24	68149		103051	P	05/28/24	05454	361	UTILITIES	50.40
	INVOICE:	5210869000	050724								
	166418	05/06/24	68150		103051	P	05/28/24	05454	361	UTILITIES	65.05
	INVOICE:	8946494000	050624								
	166419	05/09/24	68151		103051	P	05/28/24	01434	360	STREET LIGHT UTILITIES	221.54
	INVOICE:	5028407000	050924								
	166420	05/16/24	68152		103051	P	05/28/24	08429	360	PUBLIC UTILITY SERVICES	335.63
	INVOICE:	0251100100	051624								
	166421	05/06/24	68153		103051	P	05/28/24	01409	360	UTILITIES	427.06
	INVOICE:	7019523333	050624								
	166422	05/07/24	68154		103051	P	05/28/24	05454	361	UTILITIES	731.69
	INVOICE:	4161911222	050724								
	166423	05/07/24	68155		103051	P	05/28/24	08429	360	PUBLIC UTILITY SERVICES	941.56
	INVOICE:	5166383000	050724								
	166424	05/07/24	68156		103051	P	05/28/24	01409	360	UTILITIES	1,731.74
	INVOICE:	1665558000	050724								
VENDOR TOTALS		32,228.32 YTD INVOICED			45,257.29 YTD PAID			4,814.61			

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3174 PETROLEUM TRADERS CORPORATION	166479	05/08/24	68211		103052	P	05/28/24	01410	374	FUEL/ GASOLINE/ DIESEL	1,224.98
	INVOICE: 1989269										
	166480	05/08/24	68212		103052	P	05/28/24	01430	374	FUEL/ GASOLINE/ DIESEL	356.79
	INVOICE: 120217 1										
	166481	05/08/24	68213		103052	P	05/28/24	01410	374	FUEL/ GASOLINE/ DIESEL	1,117.06
	INVOICE: 1987372										
VENDOR TOTALS				24,911.11	YTD INVOICED				28,870.44	YTD PAID	2,698.83
336 PSATS	166450	05/10/24	68182		103053	P	05/28/24	01400	460	MEETINGS/CONFERENCES	199.00
	INVOICE: INV-147116-L4K8										
VENDOR TOTALS				2,815.00	YTD INVOICED				2,815.00	YTD PAID	199.00
3458 REMCO, INC.	166491	05/08/24	68223		103054	P	05/28/24	01409	370	REPAIRS & MAINTENANCE	1,550.00
	INVOICE: 686270										
VENDOR TOTALS				8,361.30	YTD INVOICED				10,368.27	YTD PAID	1,550.00
172 REX WILKINSON	166449	05/14/24	68181		103055	P	05/28/24	01410	158	POST-RETIREMENT HEALTH BE	445.45
	INVOICE: 060124										
VENDOR TOTALS				2,672.70	YTD INVOICED				2,672.70	YTD PAID	445.45
3920 RICHTER DRAFTING AND OFFICE SUPPLY CO., INC.	166506	05/08/24	68238		103056	P	05/28/24	01427	300	RECYCLING PROGRAM	1,800.00
	INVOICE: 1924479-0										
VENDOR TOTALS				1,800.00	YTD INVOICED				1,800.00	YTD PAID	1,800.00
2607 RICOH USA INC	166475	05/08/24	68207		103057	P	05/28/24	01410	450	CONTRACTED SERVICES	178.14
	INVOICE: 82567617										
	166475	05/08/24	68207		103057	P	05/28/24	01401	370	REPAIRS & MAINTENANCE	403.98
	INVOICE: 82567617										
VENDOR TOTALS				4,275.59	YTD INVOICED				5,439.83	YTD PAID	582.12
4020 SELEX ES, LLC	166509	05/08/24	68241		103058	P	05/28/24	30410	705	POLICE PCCD GRANT EXP	1,250.00
	INVOICE: 52258										
VENDOR TOTALS				38,904.00	YTD INVOICED				38,904.00	YTD PAID	1,250.00
1837 SOUTHEASTERN PENNSYLVANIA	166465	05/08/24	68197		103059	P	05/28/24	08429	372	REP/MNT MANHOLES & LINES	125.00
	INVOICE: 142788										

PAID INVOICES REPORT

WARRANT: 052824

TO FISCAL 2024/05 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	166466	05/08/24	68198		103059	P	05/28/24	08429 372	REP/MNT MANHOLES & LINES	625.00
	INVOICE:	142789								
	VENDOR TOTALS			920.00	YTD INVOICED			920.00	YTD PAID	750.00
3733	STAPLES									
	166499	05/08/24	68231		103060	P	05/28/24	01401 200	SUPPLIES-OFFICE SUPPLIES	61.76
	INVOICE:	7000475999								
	166500	05/08/24	68232		103060	P	05/28/24	01401 200	SUPPLIES-OFFICE SUPPLIES	77.10
	INVOICE:	7000328330								
	166500	05/08/24	68232		103060	P	05/28/24	01410 200	SUPPLIES	97.47
	INVOICE:	7000328330								
	166501	05/08/24	68233		103060	P	05/28/24	01401 200	SUPPLIES-OFFICE SUPPLIES	24.47
	INVOICE:	7000378557								
	VENDOR TOTALS			1,917.77	YTD INVOICED			2,541.63	YTD PAID	260.80
3739	SUPERIOR TURF & LANDSCAPE, INC.									
	166502	05/08/24	68234		103061	P	05/28/24	01409 370	REPAIRS & MAINTENANCE	400.00
	INVOICE:	1157749								
	VENDOR TOTALS			805.00	YTD INVOICED			805.00	YTD PAID	400.00
3641	TRAISSR, LLC									
	166494	05/08/24	68226		103062	P	05/28/24	01414 316	PROF SERV - GIS/PERMIT PR	1,600.00
	INVOICE:	2644								
	VENDOR TOTALS			6,400.00	YTD INVOICED			9,800.00	YTD PAID	1,600.00
2441	TUSTIN GROUP, LLC									
	166473	05/08/24	68205		103063	P	05/28/24	01409 370	REPAIRS & MAINTENANCE	45.00
	INVOICE:	91002311								
	166474	05/08/24	68206		103063	P	05/28/24	05454 373	PARK BUILDING MAINTENANCE	45.00
	INVOICE:	91002288								
	VENDOR TOTALS			5,071.28	YTD INVOICED			5,251.28	YTD PAID	90.00
40	VERIZON									
	166428	05/07/24	68160		103064	P	05/28/24	08429 320	COMMUNICATIONS	38.34
	INVOICE:	2152831193	050724							
	166429	05/07/24	68161		103064	P	05/28/24	08429 320	COMMUNICATIONS	64.31
	INVOICE:	2155428924	050724							
	166430	05/07/24	68162		103064	P	05/28/24	08429 320	COMMUNICATIONS	38.34
	INVOICE:	2155428926	050724							
	166431	05/12/24	68163		103064	P	05/28/24	08429 320	COMMUNICATIONS	35.61
	INVOICE:	2156282913	051224							
	166432	05/12/24	68164		103064	P	05/28/24	08429 320	COMMUNICATIONS	33.07
	INVOICE:	2156160540	051224							
	166433	05/10/24	68165		103064	P	05/28/24	01400 320	COMMUNICATION	333.45
	INVOICE:	2156282630	051024							
	166434	05/11/24	68166		103064	P	05/28/24	01409 320	TELEPHONE	244.20

PAID INVOICES REPORT

WARRANT: 052824

TO FISCAL 2024/05 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL	ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 2152835268 051124											
VENDOR TOTALS		3,725.88 YTD INVOICED			4,472.15 YTD PAID					787.32	
3202	VERIZON BUSINESS NETWORK SERVICES, INC.										
	166485	05/08/24	68217		103065	P	05/28/24	01409	320	TELEPHONE	1,123.64
	INVOICE: Z9627690										
VENDOR TOTALS		7,704.40 YTD INVOICED			8,347.59 YTD PAID					1,123.64	
3092	VERIZON WIRELESS										
	166478	05/08/24	68210		103066	P	05/28/24	01400	320	COMMUNICATION	200.05
	INVOICE: 9963074929										
	166478	05/08/24	68210		103066	P	05/28/24	01401	320	COMMUNICATION	66.83
	INVOICE: 9963074929										
	166478	05/08/24	68210		103066	P	05/28/24	01410	320	COMMUNICATIONS	1,385.46
	INVOICE: 9963074929										
	166478	05/08/24	68210		103066	P	05/28/24	01430	320	COMMUNICATION	95.85
	INVOICE: 9963074929										
	166478	05/08/24	68210		103066	P	05/28/24	05451	320	COMMUNICATION	66.83
	INVOICE: 9963074929										
	166478	05/08/24	68210		103066	P	05/28/24	05454	320	COMMUNICATION	41.30
	INVOICE: 9963074929										
	166478	05/08/24	68210		103066	P	05/28/24	08429	320	COMMUNICATIONS	360.73
	INVOICE: 9963074929										
VENDOR TOTALS		9,357.83 YTD INVOICED			12,164.16 YTD PAID					2,217.05	
4039	VIJETHA KODE										
	166518	05/08/24	68250		103067	P	05/28/24	05367	800	SUMMER CAMP FEES	1,050.00
	INVOICE: 053124										
VENDOR TOTALS		1,050.00 YTD INVOICED			1,050.00 YTD PAID					1,050.00	
3565	W.B. MASON COMPANY										
	166492	05/08/24	68224		103068	P	05/28/24	01414	200	OFFICE SUPPLIES	15.33
	INVOICE: 246510181										
	166492	05/08/24	68224		103068	P	05/28/24	01401	200	SUPPLIES-OFFICE SUPPLIES	12.56
	INVOICE: 246510181										
	166493	05/08/24	68225		103068	P	05/28/24	01409	220	SUPPLIES	83.68
	INVOICE: 246541922										
VENDOR TOTALS		2,053.12 YTD INVOICED			2,071.53 YTD PAID					111.57	
3879	ZACHARY'S BBQ CO										
	166504	05/08/24	68236		103069	P	05/28/24	01400	220	OPERATING SUPPLIES	1,198.75
	INVOICE: 052324										
VENDOR TOTALS		1,198.75 YTD INVOICED			1,198.75 YTD PAID					1,198.75	
										REPORT TOTALS	104,108.77

PAID INVOICES REPORT

WARRANT: 052824

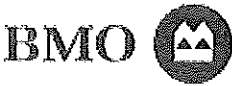
TO FISCAL 2024/05 01/01/2024 TO 12/31/2024

VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
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TOTAL PRINTED CHECKS	COUNT	AMOUNT
	64	104,108.77

** END OF REPORT - Generated by Mary Trocino **

3044



Statement

Account Name: BILLING ACCOUNT 030522 Card Number: xxxx-xxxx-xxxx-0522
 Company Name: LOWER GWYNEDD TOWNSHIP Account Limit: \$ 20,000.00
 Employee ID: 772190000032397 Available Credit: \$ 8,156.36
 Statement Date (MM/DD/YYYY): 03/27/2024 Currency: U.S. DOLLAR
 Payment Due Date (MM/DD/YYYY): 04/23/2024

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance: \$ 8,282.13
 Payments: \$ -8,282.13
 Adjustments: \$ 0.00
 Net Purchases: \$ 11,843.64
 Cash Advance: \$ 0.00
 Fees: \$ 0.00
 Other Charges: \$ 0.00
 New Account Balance: \$ 11,843.64 ✓

*Yoursell
4/5/24*

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-0522 BILLING ACCOUNT 030522					
03/04	03/04 519849649	AUTOMATIC PYMT RECEIVED	\$ -8,282.13	\$ 0.00	\$ -8,282.13

TOTAL CREDITS xxxx-xxxx-xxxx-0522 \$ -8,282.13
 TOTAL DEBITS xxxx-xxxx-xxxx-0522 \$ 0.00

Card Number xxxx-xxxx-xxxx-6350 FEIGHT-HICKS, SANDI L

03/05	03/06 520550473	FSP BEANIE BOUNCE PART EAST NORRITON PA	\$ 1,707.10 05453.141 095833	\$ 102.43 (e)	\$ 1,809.53 ✓
03/05	03/06 520550549	TWINKLE PHOTO BOOTH DRESHER PA	\$ 235.85 05453.141 023355	\$ 14.15 (e)	\$ 250.00 ✓
03/12	03/13 521620918	SUNNY BUNNY EASTER EGG 417-8662339 MO	\$ 281.13 05453.300 024265	\$ 16.87 (e)	\$ 298.00 ✓

TOTAL CREDITS xxxx-xxxx-xxxx-6350 \$ 0.00
 TOTAL DEBITS xxxx-xxxx-xxxx-6350 \$ 2,357.53

Card Number xxxx-xxxx-xxxx-2252 KENNY, PAUL D

03/05	03/06 520550550	CARCOVERS.COM 8003853603 CA	\$ 239.95 01410.370 035211	\$ 14.40	\$ 254.35 ✓
03/06	03/07 520651629	TACTICALGEAR.COM 6366808051 MO	\$ 174.01 01410.238 075541	\$ 15.20 (e)	\$ 189.21 ✓
03/07	03/08 520982686	CARGO TRAILER SALES,IN LANSDALE PA	\$ 55.94 30410.700 038297	\$ 0.00	\$ 55.94 ✓

03/07	03/08 520982685	CARGO TRAILER SALES, IN LANSDALE PA <i>30410.700</i>	\$ 5,006.00 070946	\$ 0.00	\$ 5,006.00 ✓
03/07	03/08 520982609	CARCOVERS.COM 8003853603 CA <i>30410.700</i>	\$ -13.24 000000	\$ -1.16 (e)	\$ -14.40 ✓
03/07	03/08 520982684	NRA LE TRAINING ONLINE 703-267-1649 VA <i>01410.460</i>	\$ 646.23 087578	\$ 38.77 (e)	\$ 685.00 ✓
03/12	03/14 521818229	SAFE KIDS WORLDWIDE SILVER SPRING DC <i>01410.460</i>	\$ 89.62 043381	\$ 5.38 (e)	\$ 95.00 ✓
03/13	03/14 521818305	OFFROAD-ED.COM RICHARDSON TX <i>01410.460</i>	\$ 47.94 095551	\$ 0.78	\$ 48.72 ✓
03/20	03/22 523292097	SHERATON HARRISBURG HE HARRISBURG PA <i>01410.460</i>	\$ 337.59 068464	\$ 65.34	\$ 402.93 ✓
03/22	03/25 523601399	WRISTBANDBROS.COM GREENWICH CT <i>01410.480</i>	\$ 319.70 068139	\$ 20.30 (e)	\$ 340.00 ✓
03/25	03/26 523753639	GLOCK PROFESSIONAL INC SMYRNA GA <i>01410.460</i>	\$ 235.85 089500	\$ 14.15 (e)	\$ 250.00 ✓
03/25	03/26 523753638	WPY VISUAL COMPUTER SO 855-999-3729 NJ <i>01410.460</i>	\$ 261.32 046661	\$ 0.00	\$ 261.32 ✓
03/26	03/27 523995343	HRAC RESERVATIONS ATLANTIC CITY NJ <i>Morgan Conference 01410.460</i>	\$ 101.12 034777	\$ 0.00	\$ 101.12 ✓
03/26	03/27 523995344	PRI MANAGEMENT GROUP CORAL GABLES FL <i>01410.460</i>	\$ 168.87 010573	\$ 10.13 (e)	\$ 179.00 ✓

TOTAL CREDITS xxxx-xxxx-xxxx-2252 \$ -14.40
TOTAL DEBITS xxxx-xxxx-xxxx-2252 \$ 7,868.59

Card Number xxxx-xxxx-xxxx-6926 WORMAN, JAMIE P.

02/28	02/29 519431127	ZOOM.US 888-799-9666 SAN JOSE CA <i>01409.370</i>	\$ 159.90 060750	\$ 0.00	\$ 159.90 ✓
03/06	03/07 520651631	AMBLER ALLEY AMBLER PA <i>Inhabit Media 30409.721</i>	\$ 306.60 002575	\$ 18.40 (e)	\$ 325.00 ✓
03/06	03/07 520651630	WHOLEFDS SPG#10599 SPRINGHOUSE PA <i>01400.220</i>	\$ 16.95 058995	\$ 1.02 (e)	\$ 17.97 ✓
03/11	03/12 521536375	ZOOM.US 888-799-9666 SAN JOSE CA <i>01401.370 \$ 223.96 01410.450 \$ 223.96 08429.220 \$ 111.98</i>	\$ 559.90 089069	\$ 0.00	\$ 559.90 ✓
03/13	03/14 521818307	PAYPAL PML 4029357733 PA <i>01401.340</i>	\$ 210.00 006872	\$ 0.00	\$ 210.00 ✓
03/13	03/14 521818306	ICMA ONLINE 2022894262 DC <i>01401.340</i>	\$ 75.00 016614	\$ 0.00	\$ 75.00 ✓
03/13	03/14 521818308	PAYPAL PML 4029357733 PA <i>01401.340</i>	\$ 90.00 036033	\$ 0.00	\$ 90.00 ✓
03/15	03/18 522462483	GFOA-PA PITTSBURGH PA <i>01402.420</i>	\$ 75.00 031618	\$ 0.00	\$ 75.00 ✓
03/21	03/22 523292098	EIG CONSTANTCONTACT.CO WALTHAM MA <i>05451.340 \$ 20.25 01400.316 \$ 60.75</i>	\$ 81.00 017250	\$ 0.00	\$ 81.00 ✓

TOTAL CREDITS xxxx-xxxx-xxxx-6926 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-6926 \$ 1,593.77

Card Number xxxx-xxxx-xxxx-3833 ZOLLERS, FRED

03/26	03/27 523995345	WIRELESS ZONE #1271 NORTH WALES PA <i>01430.220</i>	\$ 35.99 067585	\$ 2.16 (e)	\$ 38.15 ✓
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TOTAL CREDITS	xxxx-xxxx-xxxx-3833	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-3833	\$ 38.15

VENDOR #	NAME	ADDRESS	CITY	ST	ZIP
4025	MSWAT-CR	1630 WEST MARSHALL STREET	NORRISTOWN	PA	19403
4026	IHAB G & SUZETTE GIRGIS	901 BRUSHTOWN ROAD	LOWER GWYNEDD	PA	19002
4027	PITNEY BOWES BANK INC. PURCHASE POWER	PO BOX 981026	BOSTON	MA	02298-1026
4028	BUCKSTAFF PUBLIC SAFETY, INC.		CHESAPEAKE	VA	23323
4029	WEAVER COMPANIES, INC.	4873 DIVISION HIGHWAY	EAST EARL	PA	17519
4030	PXC, INC.		ROCHESTER	NY	14625

**LOWER GWYNEDD TOWNSHIP
SUPERVISOR LIAISON REPORT OF
VOLUNTEER COMMISSION MEETING HIGHLIGHTS**

Board/Commission	Human Relations Commission
Members/Terms	5 residents, 3-year terms appointed by the BOS
Meeting Schedule	1 st Thursday odd numbered months, 7:00 pm
Supervisor Liaison(s)	Jimmy Chong
Staff Liaison	N/A
Minute Taker	Michelle Farzetta

MEETING HIGHLIGHTS

Meeting Date	May 2, 2024
Decisions/Recommendations	
<ul style="list-style-type: none"> • The Commission decided to table a discussion on the HRC Ordinance until all members were present. • Members will create a personal email address for all HRC communications. 	
Major Discussion Items	
<ul style="list-style-type: none"> • Neil Stein gave a presentation on the Sunshine Act. 	

Next Meeting	July 11, 2024
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NOTE: This form notes significant highlights from a public board or commission meeting; it does not supplement or replace the official minutes of the meeting. Minutes are posted on the Township’s website on the “Meetings” page. This form is included in the Board of Supervisor’s meeting packet, which also is posted on the “Meetings” page.

**LOWER GWYNEDD TOWNSHIP
SUPERVISOR LIAISON REPORT OF
VOLUNTEER COMMISSION MEETING HIGHLIGHTS**

Board/Commission	Parks & Recreation Board
Members/Terms	7 residents, 5-year terms appointed by the BOS
Meeting Schedule	3 rd Tuesday of the Month, 6:00 p.m.
Supervisor Liaison(s)	Janine Martin
Staff Liaison	Sandi Feight-Hicks
Minute Taker	Harry Hellerman, Secretary

MEETING HIGHLIGHTS

Meeting Date	Tuesday, May 21, 2024
Decisions/Recommendations	
<ul style="list-style-type: none"> • Texaco Lot- keep the area simple, add some benches, digital message board (1 or 2 sided depending on the location, ensure it complements the stone work at Veterans Park, Spring House Tavern and Arpeggio building • Update that the intern will be attending the June meeting to give an update on the review of programs. • The Summer Camp enrollment is very low and will need to be cancelled. 	
Major Discussion Items	
<ul style="list-style-type: none"> • WiFi at the Community Building. The Board agreed there should be WiFi at the Community Building. They want more information from the Township staff who were involved with the research. At this time they do not endorse the plan as presented in a the memo. 	

Next Meeting	Tuesday, June 18, 2024
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NOTE: This form lists significant highlights from a public board or commission meeting; it does not supplement or replace the official minutes of the meeting. Minutes are posted on the Township's website on the "Meetings" page. This form is included in the Board of Supervisor's meeting packet, which also is posted on the "Meetings" page.

Memorandum

To: Mimi Gleason, Township Manager
Board of Supervisors

From: Sandi Feight, Recreation Director

Date: May 21, 2024

Re: Arbor Day Foundation: Tree City USA Recognition

I wanted to pass along the great news that Lower Gwynedd Township has once again obtained the status of a Tree City USA through the Arbor Day Foundation.

This recognition reinforces the commitment the Board of Supervisors has to the community in recognizing the benefit of trees: cleaner air, increases property value, healthier residents, increase in our tree canopy.

Congratulations and great work.



2 Years