

RTK Fees

Fees for duplication and, where applicable, document retrieval will be charged according to the following fee schedule which shall be periodically updated:

Postage	Actual Cost to Township
Certification costs	\$5.00 per record certified (does not include notarization fee)
Duplication costs:	
Paper copying charge	\$.25 per page
Facsimile charge	\$.35 per page
Electronic records copied to disc	Actual cost of disc + \$.10 per page
Electronic records copied to paper	\$.25 per page
Enhanced electronic access (e-mail)	\$.10 per transmission \$.10 per attachment
Police Accident Reports	\$15 per report (by statute)

For complex and extensive data sets, including geographic information systems or integrated property assessment lists, fees for copying may be based on the reasonable market value of same or closely-related data sets. These fees shall not apply to a request by an individual employed by or connected with a newspaper or magazine of general circulation, weekly publication, press association or radio or television station, for the purpose of obtaining information for publication of broadcast, or to a request by a non-profit organization for the conduct of educational research.

Fees in annual Fee Resolution

Copying	\$0.25/page
Copying – wide format	\$4.50/page