

**LOWER GWYNEDD TOWNSHIP BOARD OF SUPERVISORS
2025 ORGANIZATION MEETING and
REGULAR PUBLIC MEETING**

Tuesday, January 6, 2025, 7:00 p.m.



To join the meeting via Zoom:

<https://us02web.zoom.us/j/81800060056?pwd=Giyg6Tumkfy6J571Pq5kbQogYfsaJm.1>

Call #: 1-646-876-9923

Call to Order and Pledge of Allegiance

ORGANIZATION MEETING

A. Board Organization for 2025 - Solicitor assumes position of temporary Chair

1. Nominations for the position of Chair of the Board of Supervisors
2. Nominations for the position of Vice Chair of the Board of Supervisors

B. Administrative Appointments - single motion acceptable

1. Township Manager / Secretary / Assistant Treasurer – Mimi Gleason
2. Assistant Township Manager / Assistant Secretary – Jamie Worman
3. Treasurer – Melinda Haldeman
4. Zoning Officer – Jamie Worman
5. Assistant Zoning Officers – Mimi Gleason, Patty Sexton-Furber
6. Open Records Officer for Administration – Michelle Farzetta
7. Open Records Officer for Police – Mike Gargan
8. Lower Gwynedd representative to Ambler Wastewater Treatment Plant – Fred Zollers
9. Chief Administrator for Pension Plans – Mimi Gleason
10. Fire Marshal – Al Comly
11. Assistant Fire Marshal – Matthew Traynor
12. Emergency Management Coordinator – John Farrell
13. Wissahickon Clean Water Partnership Representatives – Primary: Jamie Worman;
Alternate: Mimi Gleason
14. Delegates to Montgomery County Tax Collection Committee – Melinda Haldeman, Mimi Gleason
15. Board of Supervisors Delegate for PSATS Convention – TBD

C. Consultant Appointments - single motion acceptable

1. Township Solicitor - Neil Stein, Kaplin Stewart
2. Conflict Attorney - Tom Speers, Speers Law
3. Labor Counsel - Eckert Seamans
4. Zoning Hearing Board Solicitor - Joseph Kuhls, Kuhls Law, PLLC
5. Township/Sewer Engineer - Gilmore & Associates, Inc.
6. Conflict Township Engineer - CKS Engineers, Inc.
7. Traffic Engineer - Bowman Consulting Group, Ltd
8. Third-Party Building Inspector - Keystone Municipal Services
9. Certified Public Accountant to audit the 2024 financials - BBD, LLP

D. Board and Commission Appointments - single motion acceptable

1. Resolution #2025-01: Zoning Hearing Board, 3-year term, required by MPC to be appointed by resolution - reappoint Robert Rosenthal to term ending 12/31/2027, and confirm continuation of other members for the remainder of their terms
2. Planning Commission, 4-year term - reappoint Mike Mrozinski and Craig Adams to fill terms ending 12/31/2028
3. Parks & Recreation Board, 5-year term - reappoint Kathy Morris to fill term ending 12/31/2029
4. Environmental Advisory Council, 3-year term - appointments for 2025
 - a. Appointment of chair in compliance with ordinance: Mark Schaefer
5. Human Relations Commission, 3-year term - reappoint Christine Lamar to fill term ending 12/31/2027
 - a. Appointment of chair in compliance with ordinance: Christine Lamar
6. Historic Committee, 1 year term - reappoint Gloria Jones, Allison Klinger, Fawn Ostriak, and Joe Langella
7. Fall Fest, 1-year term - reappoint Natalie Melograno, Natalie Cormier, Diane Morgan, Kelly Swope, Jennifer Green, Morgan High, Kathy Morris
8. Veterans Committee, 1-year term - reappoint Dick Target, Steve Yusem, William Wanger, and Joel Mayer
9. Chair of Vacancy Board, 1-year term - reappoint Joyce Pickles
10. Liaison to Community Ambulance Assn. of Ambler, 1-year term - reappoint George Weldon

E. Business and Schedules for 2025 – approve each item separately

1. Resolution #2025-02: Establishing 2025 holidays for non-uniformed employees
2. Resolution #2025-03: Establishing approved depositories
3. Resolution #2025-04: Approving the execution and payment of payroll and specified invoices between regular meetings
4. Resolution #2025-05: Approving the 2025 fee schedule
5. Approval of the amount of the surety bond for the Township Manager and Treasurer: \$3,000,000 (no change in amount)
6. Establishment of meeting dates for the Board of Supervisors and appointed boards and commissions

REGULAR PUBLIC MEETING

A. Public Comments - Citizen comments, concerns, questions for items not on the agenda (Comments on agenda items will be taken when those items are discussed by the Board)

B. Building and Zoning

1. Consider a Decision and Order for a conditional use application for Gwynedd Estates (ACTS Retirement/Life Communities, Inc.) to permit grading, stormwater pipe and trail to extend into the riparian buffer allowing access to an existing nature area
2. Resolution 2025-06: Preliminary/Final Approval of the Gwynedd Estates (ACTS Retirement/Life Communities, Inc.) land development plan to construct a two-story building and parking for 40 personal care beds for assisted living at 301 Norristown Road

C. General Business

1. Award bid for construction of Old Bethlehem Pike bridge replacement and streambank stabilization to G&B Construction in the amount of \$785,642
2. Financial report – November 2024
3. Approval of minutes – December 10, 2024

D. Supervisors Comments - Comments or questions from the Board of Supervisors

Adjournment

UPCOMING MEETING DATES

ELECTED AUDITORS (Organization)	TUES	01/07/25	3:00 P.M.
HUMAN RELATIONS COMMISSION	THUR	03/06/25	7:00 P.M.
ENVIRONMENTAL ADVISORY COUNCIL	WED	01/08/25	7:00 P.M.
ZONING HEARING BOARD	THURS	01/09/25	6:00 P.M.
PARKS AND RECREATION	TUES	01/21/25	6:00 P.M.
PLANNING COMMISSION	WED	01/15/25	7:00 P.M.
BOARD OF SUPERVISORS	TUES	01/28/25	7:00 P.M.